



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, May 16, 2023, at 6:45 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Dave Christianson, Alderman Bob Reddin, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone, and Alderman Kathryn Wilson

Members Excused: Alderman Jason Anderson

Others Present: Director of Finance and Administration Robert Scott, Director of Human Resources James Zwerlein, Director of Public Works Tom Grisa, Director of Parks and Recreation John Kelliher, and Alderman Chris Blackburn

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 6:45 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, June 6, 2023.

3. Minutes

a) Minutes of the May 2, 2023, regular Finance Committee meeting.

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to approve the minutes of the May 2, 2023, regular Finance Committee meeting. Motion carried 6-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Scott Berg, second by Alderman Mike Hallquist to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.

b) Resolution authorizing pre-order of Fire department replacement ambulance to be funded via the 2024 budget.

Motion by Alderman Kathryn Wilson, second by Alderman Bob Reddin to approve the resolution authorizing pre-order of Fire department replacement ambulance to be funded via the 2024 budget. Motion carried 6-0.

c) Resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$90,000.

Motion by Alderman Mike Hallquist, second by Alderman Kathryn Wilson to approve the resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$90,000. Motion carried 6-0.

- d) Finance Committee only item – review Board of Public Works recommendation to fund pavement microsurfacing treatment and potential sources of funding for such work.

Director Scott presented an overview of the staff report regarding this issue (copy of written report available for review in the Finance department offices). He noted that the Board of Public Works had recommended unanimously to allocate funds for this work, which Director Grisa noted was anticipated in the 2023 budget, but due to the repaving contract being over budget, no funds are available for the microsurfacing. The Committee then discussed the Board of Public Works recommendation, reasons and benefits for doing the project in the context of overall budget considerations, and potential sources of funding the work in 2023.

Motion by Alderman Mike Hallquist, seconded by Alderman Bob Reddin to concur with the Board of Public Works recommendation to fund the pavement microsurfacing treatment and direct staff to prepare a Council resolution to transfer \$200,000 from the contingency appropriation to fund such work. Motion carried 6-0.

- e) Finance Committee only item – review of state proposal for local government funding, long-term financial forecast and 2024 budget considerations.

Director Scott presented an overview of the staff report regarding the noted topics (copy of written report available for review in the Finance department offices). He noted that the state Legislature is presently considering a bill that would change the funding framework for local government funding, with the City estimated to receive an additional \$598,000 in state shared revenue, and the full exemption of personal property taxes (to be offset by further state aids) being the most significant items in the bill affecting the City. No proposals to modify property tax levy limits are included in the current version of the bill. Director Scott further summarized the results of updating the City’s financial forecasting model, including various revenue and expenditure assumptions, noting that the projected gap in the tax levy vs. state limits for the 2024 budget based on the initial iteration of the model is \$1.9 million. The Committee then reviewed a number of the potential strategies identified by staff for closing the gap as outlined in the staff report, including a potential referendum to exceed the levy limits. Chair Christianson indicated that due to the number and complexity of items to consider regarding the 2024 budget and longer-term financial situation, he may work with staff to schedule special Committee meetings to work through this topic. The item was for discussion only – no action took place.

- f) Finance Committee only item – potential uses for balance of American Rescue Plan Act funds allocated to the City of Brookfield.

Due to the time necessary for the previous agenda items and the Common Council meeting following the Committee meeting, consideration of this item was deferred to a future meeting.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to adjourn the meeting at 7:49 pm. Motion carried 6-0.

Respectfully Submitted:
Robert W Scott
Director of Finance and Administration