



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: **Board of Review (Two Hour Minimum)**

Date and Time: **Tuesday, May 17, 2022 @ 1:00 pm.**

Location: **City Hall Council Chambers at 2000 North Calhoun Road**

Members Present: Bill Carnell, Randall Freeman, Jerry Mellone, Michael Post, David Schneider (# of Members needed to meet - quorum requirements: 4 )

Members Absent: Tom Koch, Dale Casper

Others Present: City Attorney Jenna Merten, Ass't City Attorney Julie Aquavia, Assessor Allan Land, and City Clerk Michelle Luedtke

Call to Order / Roll Call and Confirmation of Meeting Notices

In accordance with Chapter 19 of Wisconsin Statutes, a notice of the meeting was posted in three public places (City Hall, Public Library, and Brookfield Post Office) and was published in the City's Official Newspaper, "The Freeman". The notice was also posted on the City's website on a page dedicated to the Board of Review.

Election of Officers (Chairman and Vice-Chairman)

Clerk Luedtke requested nominations from the floor for the position of Chairman for the 2022 Board of Review.

**MOTION BY MELLONE, SECOND BY SCHNEIDER, TO NOMINATE MICHAEL POST AS THE CHAIRMAN OF THE BOARD. MOTION CARRIED UNANIMOUSLY.**

Clerk Luedtke requested nominations from the floor for the position of Vice-Chairman for the 2022 Board of Review.

**MOTION BY MELLONE, SECOND BY SCHNEIDER, TO NOMINATE RANDALL FREEMAN AS THE VICE-CHAIRMAN OF THE BOARD. MOTION CARRIED UNANIMOUSLY.**

Minutes of the prior meeting: (June 14, 2021)

**MOTION BY MELLONE, SECOND BY CARNELL, TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

Training Certification Affidavit pursuant to ss 70.46(4) Wis. Stats

Clerk Luedtke noted that David Schneider completed the training for the 2022 year.

Reminder to Board Members: Ordinance 1710

The Chair reminded the Board of Ordinance 1710.

Assessor's Report on the Values and Trends in the City of Brookfield

Assessor Land presented written reports titled DOM Analysis dated 1/1/2022; Yearly Market Comparison comparing the entire MLS by property types (Single Family and Condominiums). He summarized the trends in the City of Brookfield.

Receive the Assessment Roll and Sworn Affidavit of the City Assessor

Assessor Land submitted the affidavit and City Clerk Luedtke confirmed receipt of it for the record. Assessor Land read his oath and signed in front of the Clerk.

Examination, correction of errors and certification of corrections

Assessor Land presented the 2022 Statement of Real Estate Assessment and 2022 Personal Property Assessment rolls for review by the Board members. Assessor Land also included a correction for a Personal Property that was omitted in 2021.

Chairman Post noted they would take some time to review the roll. He invited members to look up their own assessments as well as assessments of any other properties they would like to check.

The acceptance of the roll would come at the end of the meeting.

Review objections for acceptability and schedule, deny or waive hearings for written objections received

Order	Type	Name	Address	Tax Key	Intent	Agent	Objection	Waiver
1	Com	Target	12725 W Bluemound Rd	BRC 1108136004	x	Multiple - Don Millis	x	x
2	Com	Lifetime Fitness	17585 Golf Parkway	BRC 1120975014	x	Kyle Sheehan	x	x
3	Com	Fairfield Inn	135 Discovery Dr	BRC 1120975011	x	Peter Bach		
4	Com	Holiday Inn	115 Discovery Dr	BRC 1120975010	x	Peter Bach		
5	Com	Office	330 Executive Dr	BRC 1141999007		Michael Sweet	Late	
6	Com	Office	400 Executive Dr	BRC 1141999005		Michael Sweet	Late	

Assessor Land indicated Target was in court at this time and would be in favor of the waiver.

#1 Target at 12725 Bluemound Road: **MOTION BY CARNELL, SECOND BY MELLONE, TO APPROVE THE WAIVER TO CIRCUIT COURT AS REQUESTED. MOTION CARRIED UNANIMOUSLY.**

Assistant Attorney Aquavia indicated Lifetime has forms filled out incorrectly. She also indicated the Assessor had reason to believe there had been a sale or transfer on the property. Her recommendation was to deny the objection and waiver.

Mr. Kyle Sheehan, Lifetime Agent, was in session and indicated he did not fill out the form. He signed the form after someone in his office filled it out. He indicated Lifetime was the tax-paying entity.

Attorney Merten cross-examined Mr. Sheehan and came to the determination the forms were inconsistent and/or incorrectly filled out. Her recommendation was to deny the objection and waiver.

#2 Lifetime at 17585 Golf Parkway: **MOTION BY CARNELL, SECOND BY SCHNEIDER, TO DENY THE OBJECTION AND WAIVER. MOTION CARRIED UNANIMOUSLY.**

#3 Fairfield Inn at 135 Discovery Dr. did not have an objection or waiver form submitted. The Board waited until the end of the meeting for action.

#4 Holiday Inn at 115 Discovery Dr. did not have an objection or waiver form submitted. The Board waited until the end of the meeting for action.

Applications for #5 and #6 were submitted late. The board was not able to determine if there was a good cause or extraordinary circumstances based on the information provided. They also noted there was no agent form filled out and no one present to answer questions regarding the late filing.

#5 Office at 330 Executive Drive: **MOTION BY CARNELL, SECOND BY MELLONE, TO DENY THE OBJECTION. MOTION CARRIED UNANIMOUSLY.**

#6 Office at 400 Executive Drive: **MOTION BY MELLONE, SECOND BY CARNELL, TO DENY THE OBJECTION. MOTION CARRIED UNANIMOUSLY.**

The Board of Review took a recess at 1:57PM. They were to report back at 3:05PM.

Acceptance of the 2022 assessment roll

**MOTION BY MELLONE, SECOND BY SCHNEIDER, TO ACCEPT THE 2022 ASSESSMENT ROLL WITH THE INCLUSION OF THE PERSONAL PROPERTY CORRECTION BY THE ASSESSOR. MOTION CARRIED UNANIMOUSLY.**

Clerk Luedtke confirmed no additional submissions were received prior to the end of the meeting.

Assistant Attorney Aquavia indicated there should be no action taken on #3 and #4 because the filing was not completed. Attorney Merten agreed.

Adjourn Sine Die

**MOTION BY MELLONE, SECOND BY SCHNEIDER, TO ADJOURN THE MEETING SINE DIE. MOTION CARRIED UNANIMOUSLY. MEETING ADJOURNED AT 3:12 PM.**

Respectfully Submitted:  
Michelle Luedtke  
Brookfield City Clerk