



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission
Date and Time: Monday, June 1, 2020, 7:00 p.m.
Location: City Hall, 2000 N. Calhoun Rd., Brookfield, WI, Common Council Chambers

Members Present: Alan Nosbusch, Ald. Jerry Mellone, Michael Davis (via Zoom), Mark Tushaus, Liza LeClaire
Members Excused: Don Kurth
Others Present: John Kelliher, Director; Gary Majeskie, Parks and Forestry Superintendent; Lisa Glenn, Recreation Supervisor; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 7:00 p.m.

2. MINUTES

- a. May 4, 2020 minutes

Motion by Ald. Mellone, second by Mr. Tushaus to approve the minutes of the May 4, 2020, Parks and Recreation Commission meeting. Motion carried 5-0.

3. UNFINISHED BUSINESS

- a. None

4. NEW BUSINESS

- a. Consider opening or closing the Wiberg Aquatic Center for the summer of 2020.

Mr. Kelliher distributed a packet of emails to the Commission that were received by staff and elected officials regarding the opening/closing of the Wiberg Aquatic Center.

Mr. Kelliher presented background information on the Wiberg Aquatic Center to the Commission. The information included an overview of typical operations, which includes open swim, facility rentals, youth field trips, etc. In addition, the Elmbrook Swim Club utilizes the Aquatic Center to provide competitive swim, stay-in-shape and adult master swimming opportunities.

Due to COVID-19, staff has evaluated guidelines for pool operations from the following organizations: Wisconsin Economic Development Commission – Guidelines for Entertainment and Amusement, CDC Considerations for Public Pools, Hot Tubs, and Water Playgrounds during Covid-19, Dept. of Agriculture, trade and Consumer Protection – Guidelines for Reopening Pools, Guidelines to Help Businesses Safely Reopen – Waukesha County. Three of the guidelines recommend that pool capacities should be reduced to ensure adequate space for social distancing while the fourth guideline recommends groups of no more than 10 people or family groups. Per state pool code, pool capacity is calculated by using

square footage of pool surface. The regular pool capacity at Wiberg Aquatic Center is 1,141. Based on historical data over the last 5 years, normal summer operations average 500 visitors per day. Utilizing FEMA Social Distancing Guidelines of 113 sq. ft. per person to provide adequate space for social distancing, the revised pool capacity is 167.

Mr. Kelliher outlined three areas that should be considered in the decision making process: 1) Safety of Patrons & Staff, 2) Facility Modifications 3) Financial/Budget Implications. He discussed the components of the safety of patrons & staff to include: Staff Risk of Exposure, Symptomatic or Positive COVID-19 Staff Members, Crowd Control, and Social Distancing of Patrons.

Kelliher discussed the recommended Facility Modifications and the impact it may have on the customers experience including: limited use of locker rooms, no locker use, no deck furniture, no sand area/outdoor showers, limited or no concessions, no season passes, no group field trips.

Mr. Kelliher presented a Revenue Impact Analysis to the Commission using the limited capacity of 167. The City approved annual budget recognizes an annual subsidy for the Wiberg Aquatic Center to be \$50,000. During the COVID-19 limited capacity model in 2020, the subsidy would be approximately \$76,000 (this subsidy includes a donation from the Elmbrook Swim Club of \$30,000).

Motion by Mr. Davis to recommend to the Common Council the closure of the Wiberg Aquatic Center for the summer of 2020. There was no second.

The Commission proceeded to discuss issues related to the limited capacity such as: 1) the need to purchase software to enable the entry ticket program to include purchase and scan of tickets and 2) ability to provide appropriate security to support / assist the staff with daily challenges related to social distancing and limited capacity.

Motion by Ald. Mellone, second by Ms. LeClaire to recommend to the Common Council the opening of the Wiberg Aquatic Center for the summer of 2020. Motion failed 2-3 with Ald. Mellone and Ms. LeClaire voting aye and Mr. Nosbusch, Mr. Davis, and Mr. Tushaus voting no.

The Commission continued to discuss issues related to the cost of the software and the addition of security personnel.

Motion by Ms. LeClaire, second by Ald. Mellone to recommend to the Common Council the opening of the Wiberg Aquatic Center assuming the additional costs of software and security personnel can be offset with donations. Motion failed 2-3 with Ald. Mellone and Ms. LeClaire voting aye and Mr. Nosbusch, Mr. Davis, and Mr. Tushaus voting no.

After further discussion, Mr. Tushaus moved, seconded by Mr. Davis to recommend to the Common Council the closure of the Wiberg Aquatic Center for the summer of 2020. Motion carried 4-1 with Mr. Nosbusch, Mr. Davis, Mr. Tushaus and Ms. LeClaire voting Aye and Mr. Mellone voting no.

ANNOUNCEMENTS

- a. The Next Regularly Scheduled meeting is Monday, July 6, 2020 at 7:00 pm
- b. Staff Reports and Correspondence

Office

Ms. Smeltzer indicated that staff is back in the office. We are preparing the database for our summer registration date of June 15, communicating capacity limits for facilities and taking a waiting list for future facility use.

Park Maintenance and Forestry

Mr. Majeskie stated that seasonal staff is starting now and that the focus has been mowing the grass in the City parks and beginning the preparation of ball diamonds.

Administration

John Kelliher indicated staff has developed the activities and programs to be offered during the summer of 2020. Registration will begin on June 15, 2020 and the process has been modified to accept on-line registration only.

5. ADJOURNMENT

Motion by Ms. LeClaire, seconded by Mr. Tushaus to adjourn the meeting at 8:30 p.m. Motion carried 5-0.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director