



OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS:

Regular: Board of Public Works

Date and Time: Tuesday, June 14, 2022 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Scott Berg (Mayor alt.), Alderman Mike Hallquist and Alderman Bill Carnell

Members Excused: Mayor Ponto, Alderwoman Jenna Meza and Alderman Kris Seals (Alderman alt.)

Others Present: Director of Public Works Tom Grisa and City Engineer Jeff Chase

1. Roll Call

Alderman Rick Owen noted a quorum present and called the Board of Public Works meeting to order at 7:37pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, July 12, 2022 at 7:00pm.

3. Minutes of the May 10, 2022 meeting

Motion by Alderman Scott Berg, second by Alderman Chris Blackburn to approve the minutes of the May 10, 2022 Board of Public Works meeting. Motion carried 4-0.

4. Unfinished Business

None

5. New Business

a) Request for No Parking on the south side of Burleigh Place from Calhoun Road to Dartmouth Drive

Alderman Hallquist asked if there will be issues with parking on the north side of Burleigh Place if the south side is unavailable. Mr. Chase said there is a turn lane and a curb on the north side. Mr. Grisa added the property owners inquired into why there was not a curb on the south side. This was not done because there was no turn lane and there were issues with the slope.

Alderman Hallquist questioned where would visitors to neighboring houses park. Mr. Chase replied the City manages the on street parking demand via the spatial relationship, density of housing and setbacks. There are very few parking restrictions because most driveways provide adequate off street parking. Furthermore, parking in the neighborhood to the south would all be on internal subdivision roads and not need to park on Burleigh Place.

Motion by Alderman Scott Berg, second by Alderman Chris Blackburn to approve the request for No Parking on the south side of Burleigh Place from Calhoun Road to Dartmouth Drive. Motion carried 4-0.

b) Reconsideration of the non-recommendation of a proposed Street Naming and Renaming policy

Alderman Berg stated there is legitimate role for policies for signs, roads, signage, color, road width that are made for safety and efficiency. This policy does not fit in.

Alderman Hallquist stated a policy was appropriate to prevent future frivolous requests. He suggested the board pass section I., II., III., and IV. to letter B. As an alternative, Alderman Hallquist said he is fine with postponing the policy and to discuss each street naming request as it occurs.

Alderman Blackburn added he is inclined to having a street policy that allows for a name change rather than no policy.

Mr. Grisa advised the board to adopt criteria for the street naming policy. He recommended the board forward the policy through IV.B. with a positive recommendation since the majority of the board members agree with the criteria. If the policy is passed forward to the Council, the Aldermen can amend the policy at that time.

Motion by Alderman Rick Owen, second by Alderman Mike Hallquist to approve the reconsideration of the non-recommendation of a proposed Street Naming and Renaming policy for discussion. Motion carried 4-0.

Motion by Alderman Mike Hallquist, second by Alderman Rick Owen to approve the proposed Street Naming and Renaming policy through paragraph IV. B, omitting IV. C. Motion carried 3-1. Alderman Chris Blackburn against.

c) Award of the Stormwater Pond Dredging project

Staff indicated that the project did not receive any bids and is recommending rebidding the work for just the Camelot Forest pond since dredgings can be disposed of on site. Alderman Blackburn asked if there will be any concerns from residents if dredgings are placed on the City lot. Alderman Hallquist replied he believes the neighbors will be pleased if the Camelot dredging is completed.

Alderman Blackburn questioned what the City will do with the Rolling Meadows pond. Mr. Grisa responded the City will rebid that in 2023.

Alderman Berg asked about the source of the stagnant water. Mr. Chase replied it is due to algae blooms. The dredging will make the pond deeper, the water will be cooler and algae should decrease.

Motion by Alderman Mike Hallquist, second by Alderman Christopher Blackburn to approve rebidding the Stormwater Pond Dredging project for just Camelot Forest pond. Motion carried 4-0.

d) Award of a contract for engineering services for design of railroad crossing improvements and management of the process to establish a quiet zone in Brookfield

Alderman Blackburn commented the contract is a professional services agreement so the City is not required to award the contract to the consultant with the lowest proposed fee. Alderman Blackburn questioned how many bids were received. Mr. Chase answered one. The City requested quotes from four firms but received one response. Alderman Blackburn replied that the vendor is well qualified and has done this work before.

Motion by Alderman Christopher Blackburn, second by Alderman Mike Hallquist to approve the award of a contract for engineering services for design of railroad crossing improvements and management of the process to establish a quiet zone in Brookfield. Motion carried 4-0.

e) Pedestrian crosswalk policy

Alderman Hallquist inquired how the City staff approves a request for a pedestrian crosswalk. Mr. Chase responded the City will have staff visually monitor the area during peak travel times to determine the number of people crossing the street.

Motion by Alderman Christopher Blackburn, second by Alderman Scott Berg to approve the pedestrian crosswalk policy. Motion carried 4-0.

- f) Dedication of roads, streets, sidewalk, and path improvements and storm sewer and surface drainage improvements for 3755 N Brookfield Road

Motion by Alderman Christopher Blackburn, second by Alderman Mike Hallquist to approve the dedication of roads, streets, sidewalk, and path improvements and storm sewer and surface drainage improvements for 3755 N Brookfield Road. Motion carried 4-0.

6. Adjournment

Motion by Alderman Scott Berg, second by Alderman Christopher Blackburn to adjourn the meeting at 8:48 pm. Motion carried 4-0.

Respectfully Submitted:
Tom Grisa
Director of Public Works