



MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Brookfield Public Library Board of Trustees

Date and Time: Wednesday, June 14, 2023, at 7:00 pm

Location: Brookfield Public Library, Board Room, 1900 N. Calhoun Road, Brookfield, WI 53005

Members Present: Margaret Courtright, Jeanmarie Deuster, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz, Erica Wilkinson

Others Present: Cathy Tuttrup, Director of Library Services; Barb Stein, Friends' President

Members Absent/Excused: Alderman Scott Berg, Sara Field

6/14/2023 - Minutes

1. Roll Call.

President Courtright noted a quorum present and called the meeting to order at 7:02 pm.

2. Announcements:

- a. The next regular scheduled meeting is August 2, 2023.

3. Minutes.

- a. Minutes of the May 10, 2023 meeting.

Motion by Schweda, second by Deuster to approve the minutes of the May 10, 2023 meeting of the Library Board of Trustees. Motion carried unanimously.

4. Financial Report and Expenditures.

- a. May 2023 Financial Report

Motion by Heinrich, second by Wentz to approve the financial report and expenditures. Motion carried unanimously.

5. Librarians Report.

- a. June Librarian's Report:

Motion by Wentz, second by Schweda to approve the Librarian's Report. Motion carried unanimously.

6. Friends of the Library Report.

Barb Stein gave an update.

7. Unfinished Business:

- a. None.

8. New Business:

- a. President appoints nominating committee - announcement

President Courtright appointed Susan Schweda, Stanley Fox, and Jeanmarie Deuster to the nominating committee. A slate of proposed officers will be presented at the August board meeting.

- b. Agenda Center Overview

- c. Circulation Policy

Motion by Wilkinson, second by Deuster to approve the Circulation Policy. Motion carried unanimously.

9. Adjournment.

Motion by Deuster, second by Wentz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:45 pm.

Respectfully submitted: Cathy Tuttrup - Director of Library Services