



MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Water and Sewer Board

Date and Time: Tuesday, August 8, 2023, at 7:00 pm

Location: City Hall Council Chambers, 2000 North Calhoun Road, Brookfield WI

Members Present: Alderman Christopher Blackburn (Chairman), Alderman Chuck Bloom III, Alderman Bill Carnell, Alderman Kris Seals, Alderman Tom Szews

Others Present: Director of Public Works - Thomas M Grisa, City Engineer - Dan Erickson, Finance Director - Robert Scott, Alderman Mike Hallquist, Alderman Rick Owen, Alderman Scott Berg

Members Absent/Excused: none

8/8/2023 - Minutes

1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:00 pm.

2. Announcements

- a. The next regularly scheduled meeting is Tuesday September 12, 2023 @ 7:00 pm

3. Approval of Minutes

- a. Minutes of the July 11, 2023 Water and Sewer Board meeting.

Motion by Alderman Chuck Bloom, second by Alderman Kris Seals to approve the minutes of the July 11, 2023 Water and Sewer Board meeting. Motion carried 5-0.

4. Unfinished Business

- a. None

5. New Business

- a. Request for an adjustment to the sewer volume charge for the property located at 1990 Norhardt Crossing

Alderman Szews asked if there is more than one meter for the location and does anyone monitor the usage on a quarterly basis. Misty Souimaniphanh from Synergy, representative for Norhardt Crossing, responded there are four meters on the building and the bill is reviewed by a third party.

Motion by Alderman Chuck Bloom, second by Alderman Kris Seals to approve the request for an adjustment to the sewer volume charge for the property located at 1990 Norhardt Crossing in the amount of \$15,762.22. Motion carried 5-0.

b. Water utility simplified rate adjustment application

Alderman Blackburn inquired about the trend of lower water usage, the cycle of lower consumption, higher rates and will the cycle level off. Mr. Grisa replied the cycle will level out, however, the per capita per home has been reduced. Residents are using more efficient appliances, environmental care and conservation in the culture are resulting in lower usage. Mr. Scott added the rate adjustment will allow the City to keep up with operating costs.

Alderman Szews questioned if a 0% or 8% are the only options for a rate adjustment. Mr. Scott responded yes based on the Public Service Commissioner.

Motion by Alderman Chuck Bloom, second by Alderman Bill Carnell to approve the water utility simplified rate adjustment application. Motion carried 5-0.

c. Dedication of water distribution and sanitary sewerage system for the Fassett/Chase land reconfiguration at Choctaw Trail south of Gebhardt Road

Alderman Blackburn asked where the dedication is located. Mr. Grisa responded there is a short sanitary sewer extension with a manhole and a short watermain extension with a fire hydrant on Choctaw Trail and into an easement on the property. The property on Gebhardt has infrastructure available so water and sewer service was added.

Motion by Alderman Bill Carnell, second by Alderman Kris Seals to approve the dedication of water distribution and sanitary sewerage system for the Fassett/Chase land reconfiguration at Choctaw Trail south of Gebhardt Road. Motion carried 5-0.

d. Confirmation of award of a contract by the Town of Brookfield for lining the Poplar Creek Interceptor sewer

Alderman Bloom asked what happens if there is unforeseen expense. Mr. Grisa responded the Town and City would be responsible if there was an error by the Town and/or City. If the contractor makes a mistake, they will be responsible for rectifying it.

Motion by Alderman Chuck Bloom, second by Alderman Kris Seals to approve the confirmation of award of a contract by the Town of Brookfield for lining the Poplar Creek Interceptor Sewer. Motion carried 5-0.

e. Legislative referral to regulate disposal of materials that create obstructions in the sanitary sewer system

Alderman Blackburn asked if there are DNR regulations that would cover this issue. Mr. Grisa responded there are regulations but there is concern about flushable wipes. They are causing sewer backups in the City.

Motion by Alderman Kris Seals, second by Alderman Chuck Bloom to approve the legislative referral to regulate disposal of materials that create obstructions in the sanitary sewer system. Motion carried 5-0.

6. Adjournment

Motion by Alderman Chuck Bloom second by Alderman Kris Seals to adjourn the meeting at 7:29 pm. Motion carried 5-0.

Respectfully Submitted: Thomas M Grisa - Director of Public Works