



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Human Resources and Public Safety Committee
Date and Time: Wednesday, August 12, 2020 at 7:00 P.M.
Location: City Hall, Common Council Chambers, 2000 North Calhoun Road

Members Present: Alderman Bob Reddin, Gary Mahkorn and Alderman Scott Berg
Members Excused: Alderman Dan Sutton and Alderman Kathryn Wilson
Others Present: Human Resources Director James Zwerlein and Police Chief Daniel Tushaus

1. Roll Call

After noting a quorum was present, Chairman Reddin called the Human Resources and Public Safety Committee to order at 7:00 p.m.

2. Announcements

Chairman Reddin stated the next meeting of the Human Resources and Public Safety Committee will be held on September 9, 2020 at 7:00p.m., if needed.

3. Minutes of the March 11, 2020 Meeting

Alderman Reddin moved to approve the minutes of the March 11, 2020 meeting. Seconded by Alderman Mahkorn. Motion carried 3-0.

4. Common Council Items

- a. Resolution approving the Intergovernmental Agreement for Suburban Critical Incident Team (SCIT) Mutual Aid.

Police Chief Tushaus presented the Intergovernmental Agreement for Suburban Critical Incident Team (SCIT) Mutual Aid. He stated the City of Brookfield Police Department has been a member of this combined agency critical incident team for over twenty-five years. The Agreement was revised due to administrative and State statute changes, and was reviewed and approved by City Attorney Jenna Merten and Cities & Villages Mutual Insurance Company Attorney Gregg Gunta. Alderman Berg asked, is there a historic reason some cities in Waukesha County are a part of SCIT? Police Chief Tushaus replied that departments used to have their own teams, which led to resource problems and the creation of the Lakes Team. It was then determined that multiple teams were optimal to provide relief for another unit during extended events, which led to the creation of three separate teams that complement and work with one another, including our SCIT, the largest of the three.

Alderman Berg moved to approve the Intergovernmental Agreement for Suburban Critical Incident Team (SCIT) Mutual Aid. Seconded by Alderman Mahkorn. Motion carried 3-0.

Police Chief Tushaus left the meeting at 7:10 p.m.

- b. Resolution approving the 2021 Dental Insurance Program.

Director Zwerlein presented the renewal quote from Delta Dental, Inc., representing a zero increase in costs for 2021. The staff recommendation is to renew with Delta for 2021, as it is the preferred provider for dental insurance amongst City of Brookfield employees, with an expansive network of providers at a cost that will remain reasonable and competitive, given our claims experience.

Alderman Mahkorn moved to approve the Resolution approving the 2021 Dental Insurance program. Seconded by Alderman Berg. Motion carried 3-0.

5. Human Resources and Public Safety Committee Items
 - a. 2020 Health Insurance Plan Experience Review.

Director Zwerlein presented the Executive Summary contained in the Data Dashboard report provided by the City's Insurance consultant, Willis, Inc. Through June 2020, the health plan ran at 100.9% of budgeted accrual. Discussion item only.

No action taken.

- b. General discussion regarding HRPS Committee Processes.

Consensus of the Committee was to defer this item until the next meeting.

- c. General discussion regarding 2021 Compendium of Citywide Employment Policies update process.

Consensus of the Committee was to defer this item until the next meeting.

- d. Special appointment rate pursuant to Chapter 2.24.110 for the position of Plumbing Inspector.

Director Zwerlein stated that the most recent requirement of a full-time Plumbing Inspector yielded twelve applicants and the Inspection Services Division is requesting a special appointment rate for the top ranked applicant. The Inspection Services Division would like to begin the process of becoming a State certified municipality for plumbing plan review. This certification will increase revenue and decrease the process time for developers. The top ranked applicant is the main plan reviewer for the City of Milwaukee with nine years of experience, which would provide the City with the appropriate knowledge and experience to become State certified. The applicant is currently earning an hourly rate of \$41.82; therefore, the special appointment rate is requested at Step 10 \$39.13. Director Zwerlein also reminded the Committee that in their last meeting, the part-time Plumbing Inspector hourly rate was increased to \$42.00.

Alderman Berg moved to approve the special appointment rate pursuant to Chapter 2.24.110 for the position of Plumbing Inspector. Seconded by Alderman Mahkorn. Motion carried 3-0.

6. Adjournment

Alderman Berg moved to adjourn. Seconded by Alderman Mahkorn. Motion carried 3-0. 8:15 p.m.

Respectfully Submitted:

James Zwerlein

Human Resources Department/Human Resources Director