



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, August 16, 2022 at 7:00 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Dave Christianson, Alderman Bob Reddin, Alderman Jason Anderson, Alderman Mike Hallquist (via phone), Alderman Scott Berg, Alderman Jerry Mellone and Alderman Kathryn Wilson

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott, Director of Information Technology Kevin Beck, Fire Chief Dave Mason, Director of Public Works Tom Grisa, IT Security Manager Mike Clarke and Alderman Chris Blackburn

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:00 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, September 6, 2022.

3. Minutes

a) Minutes of the July 19, 2022 regular Finance Committee meeting.

Motion by Alderman Scott Berg, second by Alderman Jerry Mellone to approve the minutes of the July 19, 2022 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Jerry Mellone, second by Alderman Kathryn Wilson to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving 2022 General fund budget amendment requested by the Director of Public Works: transfer \$200,000 from Contingency appropriation 07001700-590000 to Public Works Outlay pavement maintenance account 04500009-606000, for purposes of funding additional pavement maintenance costs per the previously awarded contract.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve resolution approving 2022 General fund budget amendment requested by the Director of Public Works: transfer \$200,000 from Contingency appropriation 07001700-590000 to Public Works Outlay pavement maintenance account 04500009-606000, for purposes of funding additional pavement maintenance costs per the previously awarded contract. Motion carried 7-0.

- c) Resolution approving annual support agreement and license agreement for Enterprise ERP (MUNIS) software with Tyler Technologies, Inc.

Motion by Alderman Bob Reddin, second by Alderman Jason Anderson to approve resolution approving annual support agreement and license agreement for Enterprise ERP (MUNIS) software with Tyler Technologies, Inc. Motion carried 7-0.

- d) Resolution approving contract with Vanguard Computers for replacement of desktop and other computer equipment for a total of \$343,152.

Motion by Alderman Scott Berg, second by Alderman Jerry Mellone to approve resolution approving contract with Vanguard Computers for replacement of desktop and other computer equipment for a total of \$343,152. Motion carried 7-0.

- e) Resolution approving request of the Fire department to submit order for replacement Motorola portable radios (2022 and 2023 budget items).

Motion by Alderman Jerry Mellone, second by Alderman Bob Reddin to approve resolution approving request of the Fire department to submit order for replacement Motorola portable radios (2022 and 2023 budget items). Motion carried 7-0.

- f) Resolution rescinding 2021/22 property taxes on personal property tax account number 12364.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve resolution rescinding 2021/22 property taxes on personal property tax account number 12364. Motion carried 7-0.

- g) Finance Committee only item – continued discussion regarding long-term budget forecasts and strategies.

Director of Finance and Administration Scott referred to the staff report regarding long-term budget strategies that was provided for the Committee at its July 19 meeting that was also included in the August 16 meeting materials, noting that the Committee had requested that the item continue to be placed on Committee agendas for ongoing consideration (copy of written report available for review in the Finance department offices) Director Scott also gave a brief update on the status of 2023 budget preparation, noting that net new construction came in slightly higher than expected, along with certain other revenue sources showing positive trends that portend well for the 2023 budget. The Committee then continued its discussion about potential strategies to address the projected future year gaps between the allowable tax levy under state limits and that forecast to be necessary to continue City services at existing levels. Items discussed included shifting of certain special revenue sources to general City operations, possible expense saving ideas including benefit costs, and as previously reviewed with the Committee, a potential future referendum following appropriate citizen communication and/or Council actions for cost reduction or policy changes. No action was contemplated nor took place on this item.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Scott Berg to adjourn the meeting at 7:47 pm. Motion carried 7-0.

Respectfully Submitted:

Robert W. Scott

Director of Finance and Administration