



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, August 17, 2021 at 7:15 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Scott Berg, Alderman Mike Hallquist, Alderman Mike Jurken, Alderman Jerry Mellone, Alderman Bob Reddin, Alderman Dave Christianson and Alderman Kathryn Wilson

Members Excused: None.

Others Present: Director of Finance and Administration Robert Scott and Alderman Rick Owen

1. Roll Call

Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:19 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, September 7, 2021.

3. Minutes of the July 20, 2021 regular Finance Committee meeting.

Motion by Alderman Mike Jurken, second by Alderman Kathryn Wilson to approve the minutes of the July 20, 2021 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving General Fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve the resolution approving General Fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications. Motion carried 7-0.

- c) Resolution approving Economic Development Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve the resolution approving Economic Development Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications. Motion carried 7-0.

- d) Resolution approving Fleet Services Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve the resolution approving Fleet Services Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications. Motion carried 7-0.

- e) Resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve the resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2021 salary ordinance as amended by the Common Council relative to mid-year 2021 salary modifications. Motion carried 7-0.

- f) Resolution authorizing the continued participation in the Cities and Villages Mutual Insurance Company for 2023-24.

Motion by Alderman Dave Christianson, second by Alderman Bob Reddin to approve the resolution authorizing the continued participation in the Cities and Villages Mutual Insurance Company for 2023-24. Motion carried 7-0.

- g) Resolution approving extension of professional services agreement with Baker Tilly US, LLP for the audits of the City's 2021 and 2022 financial statements.

Motion by Alderman Jerry Mellone, second by Alderman Mike Jurken to approve the resolution approving extension of professional services agreement with Baker Tilly US, LLP for the audits of the City's 2021 and 2022 financial statements. Motion carried 7-0.

- h) Resolution approving license agreement with United States Cellular Operating Company LLC for wireless communications facilities located at the Brookfield Square well site.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve the resolution approving license agreement with United States Cellular Operating Company LLC for wireless communications facilities located at the Brookfield Square well site. Motion carried 7-0.

- i) Resolution approving second amendment to professional services agreement with Brookfield Convention and Visitors Bureau, Inc. (Visit Brookfield) for tourism and hospitality promotion services.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve the resolution approving second amendment to professional services agreement with Brookfield Convention and Visitors Bureau, Inc. (Visit Brookfield) for tourism and hospitality promotion services. Motion carried 7-0.

j) Finance Committee only item - budget transfer for Community Development intern salaries.

Motion by Alderman Kathryn Wilson, second by Alderman Jerry Mellone to approve the budget transfer for Community Development intern salaries. Motion carried 7-0.

k) Adjournment

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to adjourn the meeting at 7:41 pm. Motion carried 7-0.

Respectfully Submitted:

Robert Scott

Director of Finance and Administration