



## OFFICIAL MINUTES OF A COMMON COUNCIL MEETING

Minutes of a regular Common Council Meeting of the 35<sup>th</sup> Common Council held on September 5, 2023, at 7:45 pm., in the Council Chambers, 2000 N. Calhoun Road, Brookfield, WI

**Call to Order:** Mayor Steven V. Ponto called the meeting to order at 7:49 pm.

**Public Comment:** None

**Announcements:** The next regularly scheduled meeting of the Common Council is Tuesday, September 19, 2023, at 7:45 pm held in the Council Chambers of City Hall.

Director of Finance and Administration Robert Scott gave a staff report regarding the 2023 city-wide revaluation.

**Roll Call:** City Clerk Michelle Luedtke called the roll and noted the following members in attendance:

*13 members present:* Bill Carnell, Dave Christianson, Rick Owen, Bob Reddin, Thomas Szews, Jason Anderson, Mike Hallquist, Chuck Bloom III, Gary Mahkorn (Council President), Christopher Blackburn, Jerry Mellone, Kathryn Wilson, Kris Seals. (Number of members needed to meet quorum requirements: 10)

*1 members excused:* Scott Berg

**Staff Present:** *City Attorney Jenna Merten, Director of Community Development Dan Ertl, Director of Finance and Administration Robert Scott, City Clerk Michelle Luedtke*

**Pledge:** Alderman Reddin led the Council in the Pledge of Allegiance.

**Public Hearing:** Request of the City of Brookfield, Dept. of Community Development, to amend Chapter 17.88 Floodplain District recently adopted to meet current FEMA standards with minor changes requested by the Dept. of Natural Resources to maintain compliance with Federal and State requirements for participation in the National Flood Insurance Program.

Motion by Alderman Mahkorn, seconded by Alderman Hallquist, to close the public hearing. Carried 13-0.  
8:01 pm

9/5/2023 - Minutes

### Public Hearing:

### Consent Agenda

Alderman Seals requested Item #2a be removed from the Consent Agenda. Alderman Christianson requested Item #3e be removed from the Consent Agenda.

Motion by Alderman Mahkorn, seconded by Alderman Reddin, to approve all items on the Consent Agenda, except for Items #2a and 3e. Motion carried 13-0.

### 1. Approval of Minutes

- a. Approval of Common Council minutes of August 15, 2023.

## 2. Community Development Authority

- a. Resolution approving Update to Community Development Authority By-Laws.

*Removed from the Consent Agenda* - Motion by Alderman Christianson, seconded by Alderman Bloom, to approve the Resolution approving the Update to Community Development Authority By-Laws. Motion carried 13-0. **Resolution No. 10780-23\***

## 3. Finance Committee

- a. Vouchers exceeding \$50,000 requiring immediate action.
- b. Resolution approving City financial policies regarding budget development and risk management.

**Resolution No. 10781-23\***

- c. Resolution certifying proposed 2024 library funding for purposes of exemption from Waukesha County library tax levy.

**Resolution No. 10782-23\***

- d. Resolution approving 2023 General Fund budget amendment requested by the Director of Finance and Administration: transfer \$16,000 from contingency appropriation account 07001700-590000 to Mosquito/Deer Control account 03700006-560000, for purposes of funding additional mosquito treatment costs.

**Resolution No. 10783-23\***

- e. Resolution regarding claims of Brookfield Junction LLC, Willow Brook Greens LLC, and Willow Brook Court LLC.

*Removed from the Consent Agenda* - Motion by Alderman Christianson, seconded by Alderman Hallquist, to approve the denial of the Claim of Brookfield Junction LLC, Willow Brook Greens LLC, and Willow Brook Court LLC. Motion carried 13-0. **Resolution No. 10784-23\***

## 4. Legislative & Licensing Committee

- a. Resolution approving Original Bartender/Operator Licenses.

**Resolution No. 10785-23\***

- b. Resolution approving a Temporary Class B Beer License - St. Dominic Parish, 18255 W. Capitol Drive for a Fish Fry on October 13, 2023 from 4:00-8:00 pm.

**Resolution No. 10786-23\***

- c. Resolution approving a Temporary Class B Beer license - St. Dominic Parish, 18255 W. Capitol Dr., for a Fish Fry on October 27th from 4:00-8:00 pm.

**Resolution No. 10787-23\***

- d. Resolution approving a Temporary Class B Beer & Wine license: St Luke Congregation, 18000 W. Greenfield Ave., for their Fall Festival, September 8th from 4:00 - 10:30 pm.

**Resolution No. 10788-23\***

- e. Resolution approving the Change of Agent for a Class B Beer and Liquor license - PEDD licensed premise: Movie Tavern, 175 S. Moorland Rd., Mark Peterson Sr., Agent.

**Resolution No. 10789-23\***

- f. Ordinance amending Section 9.12.060 of the Municipal Code regarding Theft of Library Materials.

**Ordinance No. 2843-23\***

5. **NON-Consent Agenda: Items Removed from Consent (if applicable)**

- a. Plan Commission - Ordinance adopting corrections to Chapter 17.88 Floodplain District.

Motion by Alderman Mahkorn, seconded by Alderman Hallquist, to adopt the Ordinance adopting corrections to Chapter 17.88 Floodplain District. A roll call was taken and carried 13-0.

**Ordinance No. 2844-23\***

**Mayor's announcement of legislative referrals and requests for services.**

None.

**Adjournment**

Motion by Alderman Mahkorn, seconded by Alderman Bloom, to adjourn the meeting. Motion carried 13-0.  
8:19 pm.