



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission
Date and Time: Monday, September 12, 2022, 7:00 p.m.
Location: City Hall, 2000 N. Calhoun Rd., Brookfield, WI, Senior Community Center
– Activity Room

Members Present: Alan Nosbusch, Ald. Jerry Mellone, Michael Davis, Don Kurth, Mark Tushaus, Amy Zimmerman

Members Excused: Cynthia Rigsby

Others Present: John Kelliher, Director; Gary Majeskie, Parks and Forestry Superintendent; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 7:00 p.m.

2. Announcements

The Next Regularly Scheduled meeting is Monday, October 3, 2022 at 7:00 pm

3. MINUTES

- a. August 8, 2022 minutes

Motion by Mr. Kurth second by Ms. Zimmerman to approve the minutes of the August 8, 2022, Parks and Recreation Commission meeting. Motion carried 6-0.

4. MINUTES

- a. August 15, 2022 minutes

Motion by Mr. Kurth second by Ms. Zimmerman to approve the minutes of the August 15, 2022, Parks and Recreation Commission meeting. Motion carried 6-0.

5. UNFINISHED BUSINESS

- a. None

6. NEW BUSINESS

- a. Consider Krueger Park Pickleball Court Engineering and Design Proposals

Mr. Kelliher stated that two companies submitted proposals for the design and engineering services of a pickleball court complex at Krueger Park. Staff reviewed and scored the proposals utilizing the criteria of: 1) Knowledge, experience and qualifications of firm and team members, 2) Past project experience of firm, 3) Proposed methodology, work plan and concept renderings; and 4) Understanding of the project and overall completeness of submittal. Staff recommends a motion to authorize a contract with raSmith.

Motion by Mr. Davis seconded by Ald. Mellone to authorize staff to contract with raSmith for the completion of design and engineering services for a pickleball court complex at Krueger Park in the not to exceed amount of \$37,530. Motion carried 6-0.

7. STAFF REPORTS

a. Staff Reports and Correspondence

Office

- Ms. Smeltzer stated that fall registration began September 12. Many programs filled on the first day of registration.

Parks and Forestry

- Mr. Majeskie's team has surveyed water damage and flooded parcels from the recent storm and has begun the fall hazardous tree survey.

Administration

- Mr. Kelliher stated that our Activity Guide was late because of printer issues. There was outreach to our customers via e-mail and Facebook. We seemed to have reached many customers as registration went very well.

8. ADJOURNMENT

Motion by Ald. Mellone seconded by Mr. Kurth to adjourn the meeting at 7:10 p.m. Motion carried 6-0.

*Documents are on file at the Department Office for public review.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director