



## MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, September 20, 2022 at 7:15 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Dave Christianson, Alderman Jason Anderson (via phone), Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone and Alderman Kathryn Wilson

Members Excused: Alderman Bob Reddin

Others Present: Director of Finance and Administration Robert Scott, Director of Public Works Tom Grisa and Alderman Chris Blackburn

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:15 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, October 4, 2022.

3. Minutes

a) Minutes of the September 6, 2022 regular Finance Committee meeting.

***Motion by Alderman Mike Hallquist, second by Alderman Jerry Mellone to approve the minutes of the September 6, 2022 regular Finance Committee meeting. Motion carried 6-0.***

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

***Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.***

b) Resolution approving extension of service agreement with Elmbrook Humane Society, Inc. for animal control and shelter and humane officer services for the calendar year 2023.

***Motion by Alderman Mike Hallquist, second by Alderman Scott Berg to approve resolution approving extension of service agreement with Elmbrook Humane Society, Inc. for animal control and shelter and humane officer services for the calendar year 2023. Motion carried 6-0.***

c) Resolution approving public depositories for the City of Brookfield.

***Motion by Alderman Jerry Mellone, second by Alderman Kathryn Wilson to approve resolution approving public depositories for the City of Brookfield. Motion carried 6-0.***

- d) Resolution approving 2022 Vehicle/Equipment Replacement Fund budget amendment requested by the Director of Finance and Administration: appropriate \$859,985 to Highway/Streets vehicle expenditure account 25011561-603000, for purposes of funding purchase of replacement Highway horizontal grinder.

**Motion by Alderman Mike Hallquist, second by Alderman Jason Anderson to approve resolution approving 2022 Vehicle/Equipment Replacement Fund budget amendment requested by the Director of Finance and Administration: appropriate \$859,985 to Highway/Streets vehicle expenditure account 25011561-603000, for purposes of funding purchase of replacement Highway horizontal grinder. Motion carried 6-0.**

- e) Resolution to declare official intent under reimbursement bond regulations.

**Motion by Alderman Scott Berg, second by Alderman Jerry Mellone to approve resolution to declare official intent under reimbursement bond regulations. Motion carried 6-0.**

- f) Resolution authorizing pre-order of vehicles/equipment to be funded via the 2023 budget: replacement Police vehicles.

**Motion by Alderman Mike Hallquist, second by Alderman Kathryn Wilson to approve resolution authorizing pre-order of vehicles/equipment to be funded via the 2023 budget: replacement Police vehicles. Motion carried 6-0.**

- g) Finance Committee only item – staff report (verbal) regarding 2023 budget development and continued discussion regarding long-term budget forecasts and strategies.

Director Scott provided a verbal report regarding the status of 2023 budget development, noting that the executive budget is on track to be distributed to the Council in accordance with the adopted calendar. He further noted a number of factors affecting the budget, including higher than forecast fuel and utility costs, but also some higher expectations for certain revenue sources including room taxes, interest revenue, and ambulance fees. The expenditure restraint limit from the state will be 8.8%, but the proposed budget will be far lower than that amount, due primarily to the limitations on the City's property tax levy. Report was for information only – no action took place.

6. Adjournment

**Motion by Alderman Scott Berg, second by Alderman Kathryn Wilson to adjourn the meeting at 7:40 pm. Motion carried 6-0.**

Respectfully Submitted:

Robert W. Scott

Director of Finance and Administration