



OFFICIAL MINUTES OF A BOARD OF REVIEW MEETING

Minutes of a BOARD OF REVIEW Meeting held on Tuesday, October 3, 2023 at 1:00 pm., in the Council Chambers, 2000 N. Calhoun Road, Brookfield, WI.

Members Present: Bill Carnell, Randall Freeman, Tom Koch, Jerry Mellone, Michael Post, David Schneider

Others Present: City Attorney Jenna Merten, Assistant City Attorney Julie Aquavia, Assessor Allan Land, Clerk Michelle Luedtke

Not Present: Dale Casper

10/3/2023 - Minutes

1. Call to order, roll call, and confirmation of meeting notices.

The Clerk called the meeting to order at 1:00pm.

2. Election of Officers (Chairman and Vice Chairman).

Motion by Alderman Carnell, second by Member Koch, to elect Member Post as the Chair of the 2023 Board of Review. All in favor. Motion carried.

Motion by Alderman Mellone, second by Member Schneider, to elect Alderman Carnell as the Vice Chair of the 2023 Board of Review. All in favor. Motion carried.

3. Minutes of Board of Review.

Motion by Alderman Mellone, second by Member Koch, to approve the 2022-05-17 BOR Minutes as presented. All in favor. Motion carried.

Motion by Alderman Carnell, second by Member Schneider, to approve the 2023-05-17 BOR Meeting to Adjourn Minutes as presented. All in favor. Motion carried.

4. Board of Review Training Certification Requirements. 70.46(4)

Chairman Post indicated Alderman Mellone, Member Schneider, and Member Freeman had completed the training for 2023.

Motion by Member Freeman, second by Member Schneider, to approve the training certifications for 2023. All in favor. Motion carried.

5. Proposed amendment to Rule 6, City of Brookfield Board of Review Rules and Procedures.

Motion by Member Koch, second by Alderman Mellone, to approve the proposed amendment to rule 6 of the City of Brookfield Board of Review Rules and Procedures as presented. All in favor.

Motion carried.

6. Reminder to Board Members: Ordinance 1710 related to the Confidentiality of Information about Income and Expense required by the City Assessor in property assessment matters.
7. Assessor's Report

Motion by Member Freeman, second by Member Schneider, to approve the Assessor's Report as presented. All in favor. Motion carried.

8. Receive the Assessment Roll and Sworn Affidavit of the City Assessor.
9. Examination, correction of errors and certification of corrections if warranted and acceptance of the assessment roll following a determination that open book changes are included in the assessment roll presented.

Examination of the roll began at 1:37pm.

Motion by Member Koch, second by Alderman Mellone, to approve the assessment roll as presented. All in favor. Motion carried.

10. Review objections for acceptability and schedule, deny or waive hearings for written objections received. Consider requests for Subpoena(s) as needed.

Motion by Member Koch, second by Member Schneider, to accept and schedule for a hearing the objection filed for the property owned by Larry and Cheri Mastel located at 14640 East View Ct. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Alderman Mellone, second by Member Schneider, to reject and not schedule a hearing for the objection filed for the property owned by Jeff and Janine Bamberger located at 18620 Benington Dr. because it does not comply with the statutes or the Board's rules. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

Motion by Member Koch, second by Member Freeman, to reject and not schedule a hearing for the intent filed by Gerald Dohr for the property owned by Gerald and Christine Metri located at 3310 San Marcos Dr. because it does not comply with the statutes or the Board's rules. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

Motion by Member Schneider, second by Member Freeman, to accept and schedule for a hearing the objection filed for the property owned by Kyle and Ashley Luchinski located at 4210 Cherry Stone Cir. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Koch, second by Member Schneider, to reject and not schedule a hearing for the objection filed for the property owned by Bridget Fassett located at 15965 Gebhardt Rd. because it does not comply with the statutes or the Board's rules. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

Motion by Member Schneider, second by Member Koch, to reject and not schedule a hearing for the objection filed for the property owned by Bridget Fassett located at 15970 Choctaw Trl. because it does not comply with the statutes or the Board's rules. It was further moved that the

Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

Motion by Member Freeman, second by Member Koch, to reject and not schedule a hearing for the objection filed for the property owned by Bridget Fassett located at 15975 Choctaw Trl. because it does not comply with the statutes or the Board's rules. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

Motion by Member Schneider, second by Member Koch, to accept and schedule for a hearing the objection filed for the property owned by Gary and Judith Ertel located at 765 Talon Trl. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Alderman Mellone, second by Member Schneider, to accept and schedule for a hearing the objection filed for the property owned by James Deluhery and Nancy Moore located at 2630 Buena Vista Dr. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Freeman, second by Member Schneider, to accept and schedule for a hearing the objection filed for the property owned by Eliot and Heidi Lippe located at 2505 Coach House Dr. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Koch, second by Member Schneider, to accept and schedule for a hearing the objection filed for the property owned by Carrie Scherkenbach and Carlos Mendez located at 1160 Sanctuary Ct. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Schneider, second by Member Freeman, to accept and schedule for a hearing the objection filed for the property owned by John Finerty Jr located at 2235 Pilgrim Parkway W. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Freeman, second by Member Schneider, to accept and schedule for a hearing the objection filed for the property owned by Ryan and Nicole Trochil located at 2115 Pilgrim Parkway. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Schnieder, second by Member Freeman, to reject and not schedule a hearing for the objection filed by Chris Strohbehn for the property owned by Sunshine Car Care LLC located at 1625 N Barker Rd. because it does not comply with the statutes or the Board's rules. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it. It was noted that without an approved objection form that met the statutes and Board's rules, no waiver to circuit court would be reviewed. All in favor. Motion carried.

Attorney Merten noted the time was 3:00pm. The Clerk confirmed there were no new objections received by mail, in-person, faxed, or emailed.

Motion by Member Freeman, second by Member Koch, to accept the Waiver to Circuit Court filed by Robert Gordon for the property owned by Target Corp located at 12725 W Bluemound Rd. because there is current assessment litigation on the property. All in favor. Motion carried.

Motion by Member Koch, second by Member Schneider, to accept and schedule for a hearing the objection filed by Anthony Franda for the property owned by Lilly Preserve LLC c/o Burke

Properties Westbrook located at 3115 Lilly Rd. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Schneider, second by Member Freeman, to accept and schedule for a hearing the objection filed by Sara Rapkin for the property owned by The Club LLC c/o Wimmer Bros Realty located at 1165 Club Cir. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Freeman, second by Member Schneider, to accept and schedule for a hearing the objection filed by Sara Rapkin for the property owned by Georgetown Square II LLC located at 16275 W Wisconsin Ave. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Alderman Mellone, second by Member Schneider, to accept and schedule for a hearing the objection filed by Sara Rapkin for the property owned by Brookfield Hills Lofts LLC – Midland Loan Service LP located at 1240 Club Cir. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Mr. Mullins corrected their application during the meeting, resubmitted it, and a new motion was made. Motion by Member Freeman, second by Member Koch, to accept and schedule for a hearing the objection filed for the property owned by Ryan and Andrea Mullins located at 17680 Parish Dr. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Mr. Stephenson corrected their application during the meeting, resubmitted it, and a new motion was made. Motion by Member Freeman, second by Member Koch, to accept and schedule for a hearing the objection filed for the property owned by Max and Megan Stephenson located at 17570 St James Rd. because it complies with the statutes and the Board's rules. It was further moved that the Clerk notify the owner of the hearing date as required by statute. All in favor. Motion carried.

Motion by Member Koch, second by Member Schneider, to reject and not schedule a hearing for the objection filed for the property owned by Abdul and Samina Hafeez located at 3480 Bradee Rd. because it does not comply with the statutes or the Board's rules, and the property owner did not demonstrate good cause for the late filing. It was further moved that the Clerk should notify the owner of the rejection and the reasons for it unless they can provide an updated document before the end of the meeting. All in favor. Motion carried.

11. Adjournment.

Motion by Alderman Mellone, second by Member Koch, to adjourn the Board of Review meeting until Friday, October 6, 2023, at 9:00am. All in favor. Motion carried. The meeting adjourned at 3:39pm.

Respectfully submitted - Michelle Luedtke, City Clerk

Approved at the October 31, 2023 BOR Meeting.