

MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Finance Committee

Date and Time: Tuesday, October 3, 2023, at 7:30 pm

Location: North Conference Room, 2000 North Calhoun Road, Brookfield WI

Members Present: Alderman Dave Christianson (Chair), Alderman Jason Anderson, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone, Alderman Kathryn Wilson

Others Present: Director of Finance and Administration Robert Scott, Alderman Chris Blackburn

Members Absent/Excused: Alderman Bob Reddin

10/3/2023 - Minutes

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:30 pm.

2. Announcements

- a. A special Finance Committee meeting to review the proposed 2024 budget is scheduled for 6:30 pm on Thursday, October 12, 2023.
- b. The next regularly scheduled Finance Committee meeting is Tuesday, October 17, 2023.

3. Approval of Minutes

- a. Minutes of the September 19, 2023, regular Finance Committee meeting.

Motion by Alderman Jerry Mellone, second by Alderman Jason Anderson to approve the minutes of the September 19, 2023, regular Finance Committee meeting. Motion carried 6-0.

4. Unfinished Business

5. New Business

- a. Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Jerry Mellone, second by Alderman Kathryn Wilson to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.

- b. Resolution approving 2023 Computer Replacement Fund budget amendment requested by the Director of Finance and Administration: appropriate \$145,981 to account 25121264-601000 for purposes of funding technology purchases originally included in the 2022 budget but not completed until 2023.

Motion by Alderman Mike Hallquist, second by Alderman Jason Anderson to approve the resolution approving 2023 Computer Replacement Fund budget amendment requested by the Director of Finance and Administration: appropriate \$145,981 to account 25121264-601000 for purposes of funding technology purchases originally included in the 2022 budget but not completed until 2023. Motion carried 6-0.

- c. Resolution approving 2023 Vehicle/Equipment Replacement Fund budget amendment requested by the Police Chief and Director of Finance and Administration: appropriate \$94,000 to account 25011562-611000 for purposes of acquiring and equipping prisoner transport van initially included in the 2022 budget.

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve the resolution approving 2023 Vehicle/Equipment Replacement Fund budget amendment requested by the Police Chief and Director of Finance and Administration: appropriate \$94,000 to account 25011562-611000 for purposes of acquiring and equipping prisoner transport van initially included in the 2022 budget. Motion carried 6-0.

- d. Resolution approving request of the Police department to purchase replacement squad vehicle from Ewald Automotive Group (2024 budget item).

Motion by Aldermen Mike Hallquist, second by Alderman Kathryn Wilson, to approve the resolution approving request of the Police department to purchase replacement squad vehicle from Ewald Automotive Group (2024 budget item). Motion carried 6-0.

- e. Finance Committee only item – 2024 budget review meeting format.

Director Scott indicated this item was placed on the Committee's agenda for feedback regarding the format of the 2024 budget review meetings. The consensus of the committee was that the established format of brief presentations by each department head, followed by questions of the department head, was the preferred format for the meetings.

6. Adjournment

Motion by Alderman Jerry Mellone, second by Alderman Kathryn Wilson to adjourn the meeting at 7:43 pm. Motion carried 6-0.

Respectfully submitted: Robert W. Scott - Finance Department - Director of Finance and Administration