



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission
Date and Time: Monday, October 4, 2021, 7:00 p.m.
Location: City Hall, 2000 N. Calhoun Rd., Brookfield, WI, Common Council Chambers
Members Present: Alan Nosbusch, Ald. Jerry Mellone, Don Kurth, Mark Tushaus, Cynthia Rigsby
Members Excused: Michael Davis
Others Present: John Kelliher, Director; Gary Majeskie, Parks and Forestry Superintendent; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 7:00 p.m.

2. Announcements

The Next Regularly Scheduled meeting is Monday, November 1, 2021 at 7:00 pm

3. MINUTES

- a. August 2, 2021 minutes

Motion by Mr. Kurth, second by Ald. Mellone to approve the minutes of the August 2, 2021, Parks and Recreation Commission meeting. Motion carried 5-0.

4. UNFINISHED BUSINESS

- a. None

5. NEW BUSINESS

- a. Elmbrook Historical Society Annual Report

Mr. Kelliher introduced Fran Luebke, President, and Lynda Thayer, Treasurer, of the Elmbrook Historical Society (EHS) to the Commission.

Ms. Thayer summarized the Annual Report* by stating that EHS is a non-profit, educational organization. Their mission is the collection, preservation and dissemination of materials and information relating the City of Brookfield, the Village of Elm Grove, the Town of Brookfield and the County of Waukesha.

She mentioned that 2020 was an unusual year because of COVID-19. There were no field trips to the Dousman Stagecoach Inn and no free lectures at the library. They were able to operate the museum, have tours, hold private events, and fundraising teas. Volunteers used the time to work on the property. EHS spent approximately \$36,000 in repairs. Window replacement was a shared cost 50/50 with the City of Brookfield. Two historic markers on the property were replaced, and a new one was added. The new marker commemorates the importance education in the area and stands in front of the rebuilt bell tower from the one-room Woodside School (the only original school bell left in Brookfield).

EHS was able to award three scholarships for \$1,000 each that were given to students who expressed an interest history, membership or work at a history museum, write an essay on the importance of studying history or why it is important to preserve our history. The students had to show proof of good grades and acceptance to a university.

The EHS had a financial shortfall because the society was unable to host most of their fundraising-events/lectures due to Covid.

Following discussion Ms. Rigby moved, seconded by Ald. Mellone acceptance of the Elmbrook Historical Society Annual Report. Motion carried 5-0.

b. Elmbrook Swim Club Annual Report

Mr. Kelliher introduced Jeff Miller, President of the Elmbrook Swim Club (EBSC), and shared the EBSC PowerPoint presentation with the Commission. Mr. Kelliher also mentioned how the City of Brookfield was appreciative of the Club's willingness to provide swim lessons to the Community when the City was unable to do so due to staffing shortages. Some highlights of the PowerPoint are as follows:

1. EBSC Mission is "Empowering community members to achieve excellence in life through swimming."
2. EBSC's Guiding principles include creating a fun experience for the participants, promotes self-discipline, time management and goal setting skills.
3. The EBSC Staff has great coaching staff that provides Competitive Programming, Auxiliary Programming, and Lesson Programming.
4. The Auxiliary Programming includes Pre-competitive Swim Camp, High School Summer program and Masters Swim Club.
5. The Club is financially healthy. Mr. Miller explained they retain Clifton Larson Allen to perform two accounting reviews annually and to file 990's. There is a balanced approach to budgeting. Income is generated through Swim Meets, Fund Raising, Swim Lessons, and Registration fees. After expenses, the Club had a net income of \$6,021.
6. EBSC provides Excellence within Community that includes their partnership with the Parks and Recreation Department. It is one of the last community-based USA swimming clubs in the nation. The Club an Accredited Level IV USA Swimming Club Recognition and are very proud to have received the Accredited Gold Medal USA Swimming Club Excellence award, USA Swimming Safe Sport Recognition, and five of the club members have been recognized for Scholastic All America (SAA) USA swimming and competitive excellence (the most in Wisconsin).

Following discussion Mr. Kurth moved, seconded by Mr. Davis acceptance of the Elmbrook Swim Club Annual Report. Motion carried 5-0

c. Consideration of WE energies request for easement across Ruby Park lands east of Joanne Drive and South of Deer Park Drive.

Mr. Kelliher referred the Commission to a request from WE Energies for a new underground distribution easement for utility facilities, conduit and cables, and equipment to transmit electric energy, signals, television and telecommunication services. The City of Brookfield has considered the request and determined it was in the City's best interest and recommends approval. The easement is located across the eastern 12 feet of lands dedicated as Ruby Park on the Ruby Addition Subdivision. Parks and Recreation staff has reviewed the location and determined there is no conflict with existing City of Brookfield utilities and no planned improvements will be impacted by placement of the utility installation.

Following brief discussion by the Commission, Mr. Kurth moved, seconded by Mr. Davis to grant approval of the of WE energies request of easement across Ruby Park lands east of Joanne Dr. and South of Deer Park Drive. Motion carried 5-0.

d. Consider park location for the construction of pickleball courts.

Mr. Kelliher indicated that four parks (Wirth, Mitchell, Mary Knoll and Krueger) were considered as future Pickleball Court locations. Some of the amenities in the evaluation process included location, size, and space availability, proximity to other recreational resources, resident property, grades, slopes, and other options. Krueger Park appears to meet the criteria necessary for development of Pickleball Courts.

Staff is requesting the Commission to authorize a search for consultant to develop engineering plans and construction documents for the development of pickleball courts at Krueger Park.

Following discussion by the Commission, Ald. Mellone moved, seconded by Mr. Davis to authorize the search for a consultant to develop engineering plans and construction documents for development of pickleball courts at Krueger Park. Motion carried 5-0.

6. STAFF REPORTS

a. Staff Reports and Correspondence

Office

- Ms. Smeltzer stated that we are currently registering for Youth Basketball and have 413 registered to date. Registration continues until October 29.

Parks and Forestry Division

Mr. Majeskie indicated that we filled the vacant position of Parks Facilities and Grounds Generalist.

Seasonal staff has been spending much of fall watering newly planted trees and shrubbery because of lack of rain.

Baseball / Softball field renovations will occur during the fall months.

7. ADJOURNMENT

Motion by Mr. Davis seconded by Mr. Tushaus to adjourn the meeting at 8:01 p.m. Motion carried 5-0.

*Documents are on file at the Department Office for public review.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director