



MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Brookfield Public Library Board of Trustees

Date and Time: Wednesday, October 11, 2023, at 7:00 pm

Location: Brookfield Public Library, Board Room, 1900 N. Calhoun Road, Brookfield, WI 53005

Members Present: Alderman Scott Berg, Jared Chapiewsky, Jeanmarie Deuster, Sara Field, Stanley Fox, Jim Heinrich, Beverly Wentz, Erica Wilkinson (*arrived at 7:07 pm.)

Others Present: Cathy Tuttrup, Director of Library Services; Betsy Bleck, Deputy Director; Barb Stein, Friends President

Members Absent/Excused: Susan Schweda

10/11/2023 - Minutes

1. Roll Call.

President Wentz noted a quorum present and called the meeting to order at 7:00 pm.

2. Announcements:

- a. The next regularly scheduled meeting is November 8, 2023

* Wilkinson arrived at 7:07 pm.

3. Minutes.

- a. September 2023 Minutes

Motion by Heinrich, second by Field to approve the minutes of the September 13, 2023 meeting of the Library Board of Trustees as amended. Motion carried 8-0.

4. Financial Report and Expenditures.

- a. September 2023 Financial Report

Motion by Deuster, second by Heinrich to approve the September financial reports and expenditures. Motion carried 8-0.

5. Librarians Report.

- a. October Librarian's Report

Motion by Wilkinson, second by Fox to approve the Librarians Report. Motion carried 8 - 0.

6. Friends of the Library Report.

As of August 31, the Friends have \$23,601.00 not including the book sale total of \$9,742.00. There were about \$2,000.00 in expenses for the book sale. 16 people used book sale coupons. Sale will be held next year. Chris Birt was thanked for her efforts. 87 current members. Upcoming events: Festival of Trains, Read It and Eat, Friends of Library week - October 15 - 21. Next year is 20th Anniversary of Friends.

7. Unfinished Business:

- a. 2024 Library Budget proposal update

Motion by Fox, second by Deuster to accept the amended Library Budget for 2024 as proposed in the Mayor's Executive Budget. Motion carried 8-0.

8. New Business:

- a. Hours of Service Policy

Motion by Field, second by Deuster to approve the Hours of Service Policy. Motion carried 8-0.

9. Adjournment.

Motion by Heinrich, second by Chapiewsky to adjourn the meeting. Motion carried 8-0. Meeting adjourned at 7:50 pm.

Respectfully submitted: Cathy Tuttrup - Director of Library Services