



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Ethics Board

Date and Time: Thursday, October 21, 2021 at 7:00 P.M.

Location: City Hall, North Conference Room, 2000 North Calhoun Road

Members Present: Karen Flaherty, Monica Riederer, Christopher Steffe, and Alderman David Christianson.

Members Excused: None.

Others Present: Board Legal Counsel Nicholas Cerwin, Attorney Miriam Horwitz, Alderman Scott Berg, Alderman Michael Hallquist, and Human Resources Director James Zwerlein.

1. Roll Call

After noting a quorum was present, Counselor Cerwin called the Board to order at 7:00 p.m.

2. New Business

a.) Election of chair and vice-chair:

Ms. Flaherty nominated Ms. Riederer to be Chair of the Board. Seconded by Mr. Steffe. Motion carried 3-0. Ms. Flaherty nominated Mr. Steffe to be Vice-Chair of the Board. Seconded by Chairperson Riederer. Motion carried 3-0.

b.) Review Rules of Procedure and consider any changes to written rules of procedure:

Counselor Cerwin led a discussion on the Board's rules and modifications suggested by the City Attorney, Jenna Merten. ***Ms. Flaherty moved to approve the draft updated rules of the Board. Seconded by Vice-Chairman Steffe. Ms. Flaherty then moved to delete the last five words of Section 1.02 of the rules pertaining to "Officers" (i.e. "...at the next annual meeting.") noting that no annual meeting is typically held. Seconded by Chairperson Riederer. Motion on the amendment carried 3-0. Thereafter, the motion to approve the amended rules carried 3-0.***

c.) Review Ethics Board Complaint dated August 6, 2021 and authorize investigation of the facts of said complaint:

Counselor Cerwin advised that the City Attorney is in the process of hiring an outside investigator. He asked if Board members had any questions regarding the written complaint. There was no question or comment made by the Board. ***Vice-Chair Steffe moved to convene an investigation to be undertaken by a qualified investigator of the City Attorney's choosing. Seconded by Ms. Flaherty. Motion carried 3-0.***

d.) Schedule upcoming meeting date to review investigation report:

***Vice-Chairman Steffe moved December 8, 2021 to be the next meeting date. Start time to be 7:00 p.m.
Seconded by Chairperson Riederer. Motion carried 3-0.***

3. Adjournment

Ms. Flaherty moved to adjourn. Seconded by Chairperson Riederer. Motion carried 3-0. 7:21 P.M.

Respectfully Submitted:

James Zwerlein

Human Resources Department/Human Resources Director

Unofficial