



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission
Date and Time: Monday, November 2, 2020, 7:00 p.m.
Location: City Hall, 2000 N. Calhoun Rd., Brookfield, WI, Common Council Chambers

Members Present: Alan Nosbusch, Ald. Jerry Mellone, Michael Davis, Don Kurth, Liza LeClaire, Cynthia Rigsby
Members Excused: Mark Tushaus
Others Present: John Kelliher, Director; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 7:00 p.m.

2. MINUTES

- a. October 5, 2020 minutes

Motion by Ms. LeClaire second by Ms. Rigsby to approve the minutes of the October 5, 2020, Parks and Recreation Commission meeting. Motion carried 6-0.

3. UNFINISHED BUSINESS

- a. None

4. NEW BUSINESS

- a. Elmbrook Historical Society Annual Report.

Mr. Kelliher introduced Linda Thayer, Treasurer, and Patti Schimmel, President of the Elmbrook Historical Society (EHS) to the Commission.

Ms. Thayer summarized the Annual Report* by stating that EHS is a non-profit, educational organization. Their mission is the collection, preservation and dissemination of materials and information relating the City of Brookfield, the Village of Elm Grove, the Town of Brookfield and the County of Waukesha. They try to “bring history alive” through lectures, student field trips, scout events and the operation of the Dousman Inn Museum and Park. There are three different field trip themes to choose from: 1) A Day in the Life of a Civil War Soldier; 2) Underground Railroad; and 3) Days Gone By: Daily Life in the 1860’s.

The Dousman Inn has hosted three main fundraising events each year: 1) Civil War Days (discontinued due to lack of volunteers); 2) Halloween at the Haunted Inn (cancelled due to COVID); and 3) Christmas at the Inn (cancelled due to COVID). Other fundraising includes the 1860’s Afternoon Tea that earns a profit of \$300 - \$400 per tea.

The EHS May 2019-April 2020 budget showed income of \$12,873 and expense of \$11,045 for a net profit of \$1,828. This was largely a result of very successful fundraisers: Annual Dinner, Christmas at the Inn and Halloween at the Inn. Notwithstanding the window install in the summer of 2020, their proposed budget for 2020-2021 may have a shortfall due to the cancellation of some of these fundraisers (i.e., Halloween at the Inn and Christmas at the Inn) due to COVID-19.

Following discussion Mr. Davis moved, seconded by Mr. Kurth acceptance of the Elmbrook Historical Society Annual Report. Motion carried 6-0.

b. Elmbrook Swim Club Annual Report

Mr. Kelliher introduced Darryl Stich, President of the Elmbrook Swim Club (EBSC), who reviewed the highlights of the Annual Report* to include the following:

- EBSC Mission is “Empowering community members to achieve excellence in life through swimming.”
- EBSC’s Guiding principles include creating a fun experience for the participants, promotes self-discipline, time management and goal setting skills.
- The EBSC Staff has great coaching staff that provides Competitive Programming, Auxiliary Programming, and Lesson Programming. The Auxiliary Programming (Pre-competitive Swim Camp, Stay in Shape and Elmbrook Swim School) did not take place this year due to COVID-19 and the lack of pool space, especially not being able to use the Wiberg Aquatic Center.
- The Club is financially healthy. Mr. Stich explained that although they were unable to proceed with the pizza fundraiser and some of their meets, they were still able to balance their funds because of not having to pay coaches their time and expenses for the meets and through a 5% increase in the fee structure.
- The Club has been able to operate during COVID-19 with changes to training and competition protocols. Swimmers are limited to four or five per lane and always swim in the same assigned lane to minimize exposure to team members. There is limited or no locker room usage. Swimmers enter and exit the pool area in specific format to socially distance from each other. At the meets, swimmers wear masks when not swimming their events. Parents are not able to attend the meets but are able to watch the meet from home computer or device. Coaches are discouraged from yelling or whistling to limit aerosols. Swimmers sit socially distanced from other team members and each other between events.
- EBSC provides Excellence within Community that includes their partnership with the Parks and Recreation Department. It is one of the last community-based USA swimming clubs in the nation. The Club an Accredited Level IV USA Swimming Club Recognition and are very proud to have received the Accredited Silver Medal USA Swimming Club Excellence award, USA Swimming Safe Sport Recognition, and five of the club members have been recognized for Scholastic All America (SAA) USA swimming and competitive excellence (the most in Wisconsin).

Following discussion Ald. Mellone moved, seconded by Ms. LeClaire acceptance of the Elmbrook Swim Club Annual Report. Motion carried 6-0.

5. ANNOUNCEMENTS

- a. The Next Regularly Scheduled meeting is Monday, December 7, 2020 at 7:00 pm
- b. Staff Reports and Correspondence

Office

- Ms. Smeltzer stated that Youth Basketball for Grades 3 – 8 ended Friday, October 30 with end of day totals at 386. We had 571 participants last year.
- The office staff continues training for an upgraded recreation software scheduled for installation the week of November 16-20, 2020.

Administration

Mr. Kelliher indicated that the DNR has approved the City's 2020-2021 Deer Management Program. The program typically begins in December and concludes in March.

6. ADJOURNMENT

Motion by Mr. Davis seconded by Ms. LeClaire to adjourn the meeting at 8:15 p.m. Motion carried 6-0.

*Documents are on file at the Department Office for public review.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director