



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, November 17, 2020 at 7:15 pm

Location: City Hall, 2000 N Calhoun Rd, Parks and Recreation Activity Room

Members Present: Alderman Scott Berg, Alderman Mike Hallquist, Alderman Mike Jurken, Alderman Jerry Mellone, Alderman Bob Reddin, Alderman Dave Christianson and Alderman Kathryn Wilson (via phone)

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott, Fire Chief Charlie Myers, Director of Parks and Recreation John Kelliher, Deputy Finance Director Sarah Kitsembel, Finance Manager Mary Reeves and Alderman Chris Blackburn

1. Roll Call

Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:16 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, December 1, 2020.

3. Minutes of the October 6, 2020 regular Finance Committee meeting, and the minutes of the October 19 special Finance Committee meeting.

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to approve the minutes of the October 6, 2020 regular Finance Committee meeting, and the minutes of the October 19 special Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving commitments and assignments of general, special revenue, and capital projects fund balances in accordance with governmental accounting standards.

Motion by Alderman Dave Christianson, second by Alderman Mike Hallquist to approve the resolution approving commitments and assignments of general, special revenue, and capital projects fund balances in accordance with governmental accounting standards. Motion carried 7-0.

- c) Resolution approving extension of contract with LifeQuest Services for billing and collections/EMS electronic patient care record services through December 31, 2024.

Motion by Alderman Mike Hallquist, second by Alderman Jerry Mellone to approve the resolution approving extension of contract with LifeQuest Services for billing and collections/EMS electronic patient care record services through December 31, 2024. Motion carried 7-0.

- d) Resolution approving adjustment to state property tax levy limit for 2021 budget.

Motion by Alderman Bob Reddin, second by Alderman Mike Jurken to approve the resolution approving adjustment to state property tax levy limit for 2021 budget. Motion carried 7-0.

- e) Ordinance appropriating the necessary funds and adopting the budgets for the operation of the government and administration of the City of Brookfield for the year 2021.

Motion by Alderman Dave Christianson, second by Alderman Jerry Mellone to approve the ordinance appropriating the necessary funds and adopting the budgets for the operation of the government and administration of the City of Brookfield for the year 2021. Motion carried 7-0.

- f) Ordinance levying property taxes for the General, Non-Major Special Revenue/Capital Projects and Debt Service Funds of the City of Brookfield for the year 2021.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve the ordinance levying property taxes for the General, Non-Major Special Revenue/Capital Projects and Debt Service Funds of the City of Brookfield for the year 2021. Motion carried 7-0.

- g) Ordinance approving the authorized positions for departments of the City of Brookfield for the year 2021.

Motion by Alderman Bob Reddin, second by Alderman Mike Jurken to approve the ordinance approving the authorized positions for departments of the City of Brookfield for the year 2021. Motion carried 7-0.

- h) Finance Committee only item - City financial policy regarding delinquent personal property taxes.

Motion by Alderman Jerry Mellone, second by Alderman Bob Reddin to approve the City financial policy regarding delinquent personal property taxes. Motion carried 7-0.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Mike Jurken to adjourn the meeting at 7:40 pm. Motion carried 7-0.

Respectfully Submitted:

Robert Scott

Director of Finance and Administration