



## MINUTES OF AN OFFICIAL MEETING

**Regular Meeting of:** Finance Committee

**Date and Time:** Tuesday, November 21, 2023, at 7:15 pm

**Location:** North Conference Room, 2000 North Calhoun Road, Brookfield WI

**Members Present:** Alderman Dave Christianson (Chair), Alderman Bob Reddin (arrived 7:23 pm), Alderman Jason Anderson, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone, Alderman Kathryn Wilson

**Others Present:** Director of Finance and Administration Robert Scott, Deputy Finance Director Sarah Kitsembel, Director of Public Works Tom Grisa and Alderman Chris Blackburn

**Members Absent/Excused:**

11/21/2023 - Minutes

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:15 pm.

2. Announcements

- a. The next regularly scheduled Finance Committee meeting is Tuesday, December 5, 2023.

3. Approval of Minutes

- a. Minutes of the November 7, 2023, regular Finance Committee meeting.

**Motion by Alderman Jerry Mellone, second by Alderman Jason Anderson to approve the minutes of the November 7, 2023, regular Finance Committee meeting. Motion carried 6-0.**

4. Unfinished Business

5. New Business

- a. Vouchers exceeding \$50,000 requiring immediate action.

**Motion by Alderman Mike Hallquist, second by Alderman Kathryn Wilson to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.**

- b. \* Ordinance appropriating the necessary funds and adopting the budgets for the operation of the government and administration of the City of Brookfield for the year 2024.

**Motion by Alderman Scott Berg, second by Alderman Jerry Mellone to approve the ordinance**

**appropriating the necessary funds and adopting the budgets for the operation of the government and administration of the City of Brookfield for the year 2024. Motion carried 6-0.**

- c. \* Ordinance levying property taxes for the General, Non-Major Special Revenue/Capital Projects and Debt Service Funds of the City of Brookfield for the year 2023 (2024 budgets).

**Motion by Alderman Mike Hallquist, second by Alderman Kathryn Wilson to approve the ordinance levying property taxes for the General, Non-Major Special Revenue/Capital Projects and Debt Service Funds of the City of Brookfield for the year 2023 (2024 budgets). Motion carried 6-0.**

- d. \* Ordinance approving the authorized positions for departments of the City of Brookfield for the year 2024.

**Motion by Alderman Scott Berg, second by Alderman Mike Hallquist to approve the ordinance approving the authorized positions for departments of the City of Brookfield for the year 2024. Motion carried 6-0.**

- e. Resolution approving 2023 budget amendment requested by the Director of Public Works: appropriate \$115,000 to Wastewater Utility biosolids hauling account 40183032-822007, for purposes of funding higher than anticipated biosolids hauling and application costs.

**Motion by Alderman Jerry Mellone, second by Alderman Jason Anderson to approve the resolution approving 2023 budget amendment requested by the Director of Public Works: appropriate \$115,000 to Wastewater Utility biosolids hauling account 40183032-822007, for purposes of funding higher than anticipated biosolids hauling and application costs. Motion carried 6-0.**

- f. Resolution awarding the contract for the demolition of the structure located at 1485 N. Brookfield Road to Blaze Landscape Contracting, Inc. for a cost not to exceed \$81,375.

**Motion by Alderman Mike Hallquist, second by Alderman Jerry Mellone to approve the resolution awarding the contract for the demolition of the structure located at 1485 N. Brookfield Road to Blaze Landscape Contracting, Inc. for a cost not to exceed \$81,375. Motion carried 6-0.**

- g. Resolution regarding claim of James Forester, 1405 Capitol Drive, Pewaukee, WI.

**Motion by Alderman Jerry Mellone, second by Alderman Jason Anderson to approve the resolution denying the claim of James Forester, 1405 Capitol Drive, Pewaukee, WI. Motion carried 7-0.**

6. Adjournment

**Motion by Alderman Bob Reddin, second by Alderman Scott Berg to adjourn the meeting at 7:27 pm. Motion carried 7-0.**

Respectfully submitted: Robert W. Scott - Finance Department - Director of Finance and Administration