



CITY OF BROOKFIELD
PUBLIC RIGHT-OF-WAY FACILITIES OWNER REGISTRATION
DUE BY JANUARY 31, ANNUALLY

Facilities Owner: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-Mail Address: _____ Digger’s Hotline Registration Certificate #: _____

Local Representative: _____ Phone Number: _____

Address: _____

Fax Number _____ E-Mail Address: _____

Preferred Emergency Contact Method: _____

***Registrant is required to update any information above within 15 business days of change.**

Required Submissions

1. Construction and Major Maintenance Plans:
 - Locations and estimated beginning and ending dates for all projects planned to be commenced in current, or next calendar year; and
 - Tentative locations and estimated beginning and ending dates for all projects planned to be commenced in the following 2 calendar years.
2. Copy of certificate of authority from WI Public Service Commission or other applicable state or federal agency.
3. Certificate of Insurance meeting City’s standards for insurance types and amounts, see attached sheet.
4. Fee - \$75.00 or \$150.00 if filed after January 31, or after filing an excavation permit.
5. This page only.

Indemnification provision READ CAREFULLY BEFORE SIGNING:

By submitting this Registration, Facilities Owner agrees to indemnify, defend, and hold harmless the City of Brookfield, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them (collectively, “City”), from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys’ fees, costs and expenses of whatsoever kind or nature in any manner caused in whole or in part or claimed to be caused in whole or in part by reason of any act, omission, fault, or negligence, whether active or passive, of registrant or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on the City. The obligation to indemnify, defend, and hold harmless the City shall be applicable even if the liability results from an act or a failure to act on the part of the City, however, the obligation does not apply if the liability results from the willful misconduct of the City.

Signature of Facilities Registrant: _____ **Date:** _____

Print Name & Title: _____



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City Insurance requirements:

1. Commercial General Liability Insurance. Coverage listed below with the following minimum limits:
 - i. Each Occurrence - \$1,000,000
 - ii. Personal and Advertising Injury - \$1,000,000
 - iii. General Aggregate - \$2,000,000
 - iv. Products- Completed Operations - \$2,000,000
 - v. If the work involves the use of or operation of any watercraft, then Watercraft Liability insurance must be in force with a limit of \$1,000,000 per occurrence for bodily injury and property damage.
2. Automobile Liability Insurance. The PROVIDER shall maintain business auto coverage with a combined single limit per accident for bodily injury and property damage for “any auto” basis - \$1,000,000.
3. Worker’s Compensation Insurance.
 - A. Worker’s Compensation coverage in amounts required by the State of Wisconsin.
 - B. Employers Liability Insurance with the following minimum limits:
 - i. \$100,000 each accident
 - ii. \$500,000 disease policy limit
 - iii. \$100,000 disease – each employee
 - iv. Employer’s Liability insurance limits must be sufficient to meet umbrella liability insurance requirements.
4. Umbrella Liability Insurance. Coverage at least as broad as the underlying Commercial General Liability Insurance, Automobile Liability, and Employers’ Liability with the following minimum limits:
 - i. Each Occurrence - \$5,000,000
 - ii. General Aggregate - \$5,000,000
 - iii. The self-insured retention cannot exceed \$10,000.
5. Aircraft Liability Insurance. If the work includes the use of or operation of any aircraft or helicopter, aircraft liability insurance with a minimum limit of \$3,000,000 per occurrence for bodily injury and property damage, including passenger liability and liability for any slung cargo.
6. Unmanned Aircraft Liability Insurance. If the work includes the use of or operation of any unmanned aircraft, unmanned aircraft liability insurance with a minimum limit of \$1,000,000 per occurrence for bodily injury liability, property damage liability, and invasion of privacy liability.
7. Professional Liability Insurance. In addition to the other coverages set forth herein, if the work includes the services of an accountant, advertising agency, architect, consultant, engineer, financial advisor, graphic designer, information technology consultant, insurance professional, investment advisor, legal advisor, management consultant, medical professional, public relations firm, real estate agent or broker, software developer, or other professional, the PROVIDER shall maintain the coverage below with following minimum limits:
 - i. \$1,000,000 each claim
 - ii. \$1,000,000 annual aggregate
 - iii. Must continue coverage for two (2) years after final acceptance of work.