

# CITY OF BROOKFIELD OFFICIAL NOTICE OF BOARD OF REVIEW

**NOTICE IS HEREBY GIVEN** that the City of Brookfield Board of Review will meet for a minimum of two hours on **Monday, June 14, 2021 @ 1:00 pm.,** in the Council Chambers of City Hall, 2000 N. Calhoun Road, Brookfield, WI to consider objection notices filed and, if applicable, order/schedule hearings, whereby sworn testimony from property owners objecting to their property assessments will be taken pursuant to Sec. 70.47(1) of the Wis. Statutes. The following dates have been reserved for the purpose of hearings: Thursday, June 17<sup>th</sup>, 2021 and Friday, June 19<sup>th</sup>, 2021. If needed, additional hearings may be scheduled.

**NOTICE IS HEREBY FURTHER GIVEN** that pursuant to Section 70.45 of the Wis. Statutes, the Assessment Rolls of the City of Brookfield will be completed and open for public examination weekdays beginning on **May 26, 2021 to June 4, 2021, between the hours of 8:00 am., and 5:00 pm.,** in the office of the City Assessor, City of Brookfield, 2000 N. Calhoun Road, Brookfield, Wisconsin.

“Objection form(s) for Real Property Assessment” and/or for Personal Property Assessment” may be obtained at the City Clerk’s Office, 2000 N. Calhoun Rd, or by calling (262) 782-9650. **Intent to file objections must be filed in the Office of the City Clerk at least 48 hours prior to the first meeting (by 5:00 pm., Thursday, June 10, 2021) of the Board of Review.** A waiver to the 48-hour notice may be granted by the Board of Review during the first two hours of the meeting if the applicant shows good cause for the failure to meet the 48 hour notice requirement.

## **Be advised of the following requirements pursuant to Wis. Stats. 70.47(7):**

**(aa)** No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view of the real or personal property being assessed.

**(ac)** After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

**(ad)** No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sub. [\(3\)\(a\)](#), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sub. [\(6m\)\(a\)](#) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

**(ae)** When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

**(af)** No person may appear before the board of review, testify to the board by telephone or object to a valuation; if that valuation was made by the assessor or the objector using the income method; unless no later than 7 days before the first meeting of the board of review the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s. [73.03 \(2a\)](#), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph is not subject to the right of inspection and copying under s. [19.35 \(1\)](#) unless a court determines before the first meeting of the board of review that the information is inaccurate..

Kelly Michaels, MMC, WCPC  
Brookfield City Clerk

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