

BROOKFIELD PARKS, RECREATION & FORESTRY DEPARTMENT
YOUTH TEAM SPORTS REGISTRATION FORM

Baseball, Softball, T-Ball, Basketball & Flag Football

ONLINE REGISTRATION

Online registration is the recommended method to ensure a date and time for your registration and team placement. If you don't have an online account, complete a [Household Information Form](#) to receive your User Name and Password. Online registration requires Visa, MasterCard or Discover Card payment. Refer to our website (www.ci.brookfield.wi.us) for further details. Individuals may register members of their family household only.

MAIL-IN OR DROP-OFF REGISTRATION

Complete the form and drop off or mail the form with a check to Parks, Recreation & Forestry: 2000 N. Calhoun Rd., Brookfield, WI 53005. **Please note:** Mail-in or drop off will be processed randomly the next business day received. A household information form must be on file with our office and the program fee (cash or check) attached.

PLAYER INFORMATION:

Participant's Name _____ Parent's Name: _____
Address: _____ City: _____ Zip: _____
Phone: _____ Email: _____ Grade: _____
Male ___ Female ___ School Attending: _____

Shirt Size (Circle One) Youth: M L XL or Adult: M L XL (Youth XL = adult small)

VOLUNTEER COACHES NEEDED

If you are willing to serve as a coach, please fill out the following: Head Coach Assistant Coach

NAME: _____ PHONE: _____

Email: _____ Coach Shirt Size: (Adult): M L XL XXL

I hereby permit my child to participate in the Department of Parks, Recreation, & Forestry sports programs. I understand that all games will be played under the direct supervision of the Department of Parks, Recreation & Forestry, and that each team will be managed by an adult volunteer. I am aware of and understand that there may be potential risks inherent with participation in any recreation activity, and that the City of Brookfield does not provide accident insurance and cannot assume responsibility for injury to any participant in its recreation programs. I further understand the program eligibility requirements, cancellation, transfer, and refund policies as stated in the City of Brookfield's Activity Guide.

Signature: _____ Date: _____

OFFICE USE ONLY: FEE PAID _____ DATE _____ REC'D BY _____

City of Brookfield Parks, Recreation & Forestry Department

Youth Sports Registration & Team Formation Policy

ELIGIBILITY

The following residency/eligibility policy, formulated and adopted by the Parks and Recreation Commission, is based upon the rationale that recreation programs/activities and supporting facilities should be provided primarily to meet the needs and interests of the residents whose tax dollars provide the foundation for the delivery of these services.

RESIDENTS living within the boundaries of the City of Brookfield and/or the Elmbrook School District are eligible for all City-sponsored programs and activities. Elmbrook School District residents who do not reside within the City of Brookfield (i.e. Elm Grove, and some limited areas of New Berlin and the Town of Brookfield) will be required to pay 1 ½ the registration fee charged to City of Brookfield residents.

NON-RESIDENTS MAY APPLY for participation in any youth sport league by registering online at no fee during the designated registration time frame. At the conclusion of registration period, Department staff will evaluate total enrollment and team/league formation status and determine if any non-residents can be added to the program. If added, they will be contacted and charged double the registration fee for residents. There is no guarantee of placement and **NO TEAMS/LEAGUES WILL BE ADDED OR EXPANDED TO ACCOMMODATE NON-RESIDENT PARTICIPATION.**

REGISTRATION INFORMATION

ONLINE REGISTRATION:

Online registration is the recommended process. By registering online you ensure a time and date for your registration. This time and date is used as part of the team formation process. Complete a Household Information Form to receive your User Name and Password. No need to do this if you already have your User I.D. and Password. Online registration requires Visa, MasterCard or Discover payment.

MAIL-IN OR DROP OFF:

Complete the registration form and drop off or mail the form with a check to the Parks, Recreation & Forestry Department. **Please note: Mail-in and drop-off registrations will be processed randomly the next business day received.** Your registration will receive a time and date based on when it is processed by the department. Please make checks payable to Brookfield Parks, Recreation & Forestry.

All registration is limited to members of the family household only.

TEAM FORMATION

1. The first (K4, K5 T-Ball=9) (Baseball/Softball =15) players to register from a school will be assigned to that school's team.
2. If Brookfield Parks & Recreation determines that sufficient players register to form two teams from one school, two teams will be formed based on the order they registered. Example (1-14 on team A, 15-26 on team B).
3. Resident players registering after a school's limit has been reached will be assigned randomly to a team. The department will make an effort to keep players from the same school together if possible. This may require players from multiple schools to be placed together.
4. Staff will evaluate non-resident applications and place non-residents on teams if space is available. Players will be placed on a team based on the order that the applications were received. No new teams will be formed to accommodate non-residents.
5. Any registration received after the designated program deadline will be placed on a team if space is available.
6. Special requests for team placement or co-coaching cannot be honored.