

RAZING

City of Brookfield
Department of Inspection Services
2000 North Calhoun Rd, Brookfield, WI 53005

Phone 262-796-6646 M-F, 7am - 5pm
FAX (262) 796-6702

THIS IS A LIST OF THE MOST FREQUENTLY ASKED QUESTIONS AND ANSWERS REGARDING RAZING STRUCTURES

Q. Do I need a permit?

A. Yes.

Q. How much will a razing permit cost?

A. \$89.00 minimum plus \$.14 per square foot with \$895.00 maximum fee per building.

Q. How do I get a razing permit?

A. Application forms are available at the Inspection Services Office service counter or on our website.

Q. Do I have to bring anything in to receive a permit?

A. Yes. You need to bring in the building permit application along with a copy of all of items listed on page 2 of this document. Additionally, if you are demolishing any part of a commercial building, bring in three copies of a plan of what is to be demolished and how remaining structure is to be supported. All three plans must be wet stamp sealed, dated and signed by a Wisconsin licensed architect or engineer.

Q. What about gas, water and electric utilities?

A. The person to whom the razing permit is issued is responsible for notifying all utilities in a timely manner for proper disconnection **PRIOR TO APPLICATION OF PERMIT. Documentation of these disconnects must be submitted with permit application.**

NOTE: Abandonment of public or private water supply systems and sewerage systems must be performed under permit by a MASTER PLUMBER.

Prior to new construction, the existing sanitary sewer lateral must be televised to insure an adequate system. A Public Works Inspection Permit must be applied for and approved from the Engineering Dept. If there are no plans for immediate rebuild, the sanitary sewer lateral must be terminated at the main. This also requires a Public Works Inspection Permit from the Engineering Dept.

Q. How long does it take to get a razing permit?

A. Applications are reviewed on a first come-first served basis. Plan review time can be up to 10 business days.

Q. May I bury structure on site?

A. No. All debris, footings and foundations must be removed in their entirety and lawfully disposed of in accordance with federal, state and local law.

Q. Do I have to plant grass after razing?

A. Yes. Site must be brought to finish grade and seeded. All work must conform to applicable erosion control standards.

Good luck with your project! Remember we are here to serve and protect you.

Our counter hours are Monday thru Friday 7:00 a.m. - 5:00 p.m.

Field Inspectors are in from 7:00-8:00 a.m. and 2:30 – 3:30 p.m.

Our telephone number is: **(262) 796-6646**. Please call if we may be of further assistance.

Have you enclosed documentation that the following items have been taken care of:

- π Electrical disconnect
- π Gas disconnect
- π Sewer has been capped off
- π Private well has been abandoned (if applicable)
- π Hazardous materials have been identified/removed
- π City water has been disconnected and meter removed