

City of Brookfield
Department of Parks, Recreation and Forestry

General Information, Policy, Fees for Reservation and Use of
WIBERG AQUATIC CENTER

APPLICATION/PROCESS:

- A Brookfield resident 21 years of age or above, who will be on-site and assume primary responsibility for enforcing park and pool rules during the reservation may submit a completed "Facility Use Application and Agreement" form in person during regular office hours Monday – Friday (8:00 a.m.-5:00 p.m.).
- Requests for picnic reservations or pool rentals for a calendar year will be accepted beginning the first business day following January 1st of the calendar year. **All Wiberg Aquatic Center rentals must be submitted at least seven (7) business days in advance of the reservation for appropriate personnel assignment to your rental.**
- Applications for use will be on a first come, first served basis with all fees due upon application. Reservations are granted by office staff for groups up to 200 people. Applications for 200 or more people require approval from the Director of Parks, Recreation and Forestry.

ELIGIBILITY:

<u>Type of Group Picnic</u>	<u>Eligibility Requirement</u>
General	Minimum of 50% City of Brookfield residents
Company/Commercial	If Brookfield business or corporate headquarters located in Brookfield, no minimum residency requirement for regular employees and families of business only. If non-Brookfield business, company must have minimum 50% employees be City of Brookfield residents.
Church	If Brookfield Church, no minimum residency requirement for members of church. If non-Brookfield Church, membership of the church must be 50% City of Brookfield residents.
Family Reunion	Minimum residency requirement waived for Brookfield family.

Proof of eligibility by written verification of membership or employee list may be required of groups or organizations in the City, and is required when they are from outside the City.

CANCELLATIONS/REFUNDS: There will be no refunds on reservation/shelter fees. Rainouts may be rescheduled at no cost.

GENERAL INFORMATION/RULES:

1. ALCOHOLIC BEVERAGES - Are NOT allowed in the Wiberg Aquatic Center.
2. Restroom facilities are available in the pool lobby during reservation hours only.
3. The concession stand (within the Wiberg Aquatic Center) is open during pool hours.
4. The applicant and/or group will be responsible for any and all damage to park grounds or facilities. Any LITTER or REFUSE generated by the group and activity must be collected and disposed of in appropriate trash receptacles. The Parks, Recreation & Forestry Department may assess a fee for damages or additional cleaning if the area is not returned to original condition and reserves the right to deny future applications if these conditions are not met.
5. An organization/group obtaining a permit agrees to abide by all rules and policies of the City of Brookfield Parks, Recreation & Forestry Department as stated in Chapter 12 of the Brookfield Municipal Code (available for review at the Parks, Recreation & Forestry office) as well as the "Rules and Regulations for Public Use of Recreation Facilities and Buildings" listed on the back of the "Facility Use Application and Agreement".
6. Food is allowed to be brought into the facility with your reservation.
7. Official start time and end time must be established on permit form and adhered to by group.

SEE BACK FOR "AVAILABLE FACILITIES & FEES"

Commission Approved: 12/2/02, 04/07/08 Updated: 12/20

AVAILABLE FACILITIES AND FEES: All Wiberg Aquatic Center rentals must be submitted at least seven (7) days in advance. All reservations are made at the Parks, Recreation & Forestry office, Monday - Friday 8:00 am – 5:00 p.m. Pool admission required by those attending the facility. You may pre-pay pool admission with your reservation. A list of individuals must be provided to allow our staff to admit those attending your reservation without paying the pool admission fee.

Open Swim Shelter Rentals:

Weekday Afternoon 1:00 – 4:30 p.m.
Weekday Evenings 6:00 – 8:00 p.m.
Weekend 1:00 – 8:00 p.m.

Area Capacities:

Shelter Area up to 50 people maximum
Seating Area up to 50 people maximum
Both areas up to 100 people maximum

Rates: \$ 10.50/hour for shelter area only (refer to map). Pool admission required.
\$ 7.00/hour for seating area only (refer to map). Pool admission required.
\$17.50/hour for shelter and seating areas (refer to map). Pool admission required.

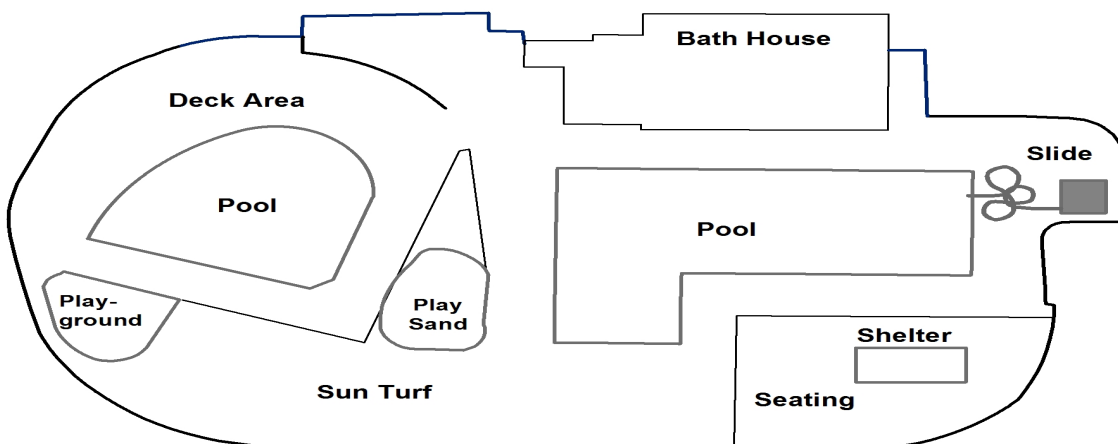
Wiberg Aquatic Center Rental:

Evenings 8:00 – 10:00 p.m.
Sundays only 8:00 am – Noon

Rates: \$215/hour for groups up to 150 people. Includes pool admission.
\$270/hour for groups over 150 people. Includes pool admission.

-- ALL FEES MUST BE PAID IN FULL WHEN RESERVATION IS MADE --

WIBERG AQUATIC CENTER - 2585 NORTH PILGRIM ROAD



KEEP A COPY OF YOUR PERMIT AND FEE RECEIPT TO PROVE RESERVATION OF AN AREA. PLEASE BE COURTEOUS AND CONSIDERATE OF OTHERS UTILIZING FACILITIES IN THE PARK. IF SOMEONE IS OCCUPYING YOUR RESERVED AREA WHEN YOU ARRIVE, REQUEST THAT THEY MOVE TO ONE OF THE UNRESERVED AREAS IN THE PARK.

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